

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
September 04, 2018 6:00 PM

Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Jeanie Smith, President
Kim Norton, Clerk
Kathy Ankrom, Member
Rob Lyons, Member
Jeff Norstrom, Member
Danielle Lario, Student Board Member
Ryan Grogan, Student Board Member

Also present were Superintendent Mark Miller, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Principal Ben Howell, Principal Roy Morlan, SUHSD staff and students, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Add names:

5.A.: Personnel Matters

New Hire(s): (Pending Fingerprint and TB Clearance)

Gretchen Birtwhistle~~TBD~~, CTE Culinary Arts Instructor, Start date based upon fingerprint, TB and credential clearance

Jerel Cutia~~TBD~~, Paraprofessional, Start date based upon fingerprint and TB clearance

Roxanne Clark~~TBD~~, Senior Office Specialist-Attendance/Substitute Services Clerk, Start date based upon fingerprint and TB clearance

Amend wording:

5.D. Approve Renewal Agreement with Apex Learning for New English Courses

The District uses Apex to assist credit deficient students work toward graduation requirements. The District proposes renewing ~~adding~~ the English courses which are included in ~~to~~ the Apex curriculum offered. The cost is \$12,500 and is funded by Title I and restricted lottery revenue.

- ✓ Motion by Kathy Ankrom, second by Kim Norton to adopt the agenda as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
 Noes: 0
 Absent: 0

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - Britain Traub thanked Dr. Miller for attending the FFA Welcome Back BBQ. She also thanked Kathy Ankrom for her donation.

3. COMMUNICATIONS

3.A. Presentation(s)

3.A.A. Introduction of New Staff & Report on Opening of School - Ben Howell and Roy Morlan

- Ben Howell introduced new teachers Melissa Stegall and Susan Gambaro. He also recognized our student board members. Enrollment is 966 which is 30 fewer students than the beginning of the 2017/18 school year. The additional 0.2 FTE for Life Skills that was previously mentioned will not be needed after all. Sonora High School will perform a WASC self-study in March and a Federal Program Monitoring audit for English Learner students in Oct.
- Roy Morlan introduced the new Alternative Ed Counselor Eric Knapp and shared that their site is currently seeking a campus security person. Cassina will have a WASC visit this year. Enrollment stays consistent as Cassina and Ted Bird have 47 students and Adult Ed has 25.

3.B. Information Items

3.B.A. CSEA Communication

- There was no CSEA communication.

3.B.B. Federation of Teachers Communication

- Debbie Hopper shared that the Ag dinners at our home football games have sold out, and the band is sounding good. Yearbook students are already taking pictures and the French Club experienced a trip to France during the summer. Also, Debbie has had discussions with Ben Howell about the class sizes of Life Skills.

3.B.C. Superintendent Communication

- Dr. Miller has been busy meeting with many important people in the community such as the police chief and the staff at Tuolumne County Superintendent of Schools office. He also reported that

after further review, the district will not be adding the additional section of Life Skills.

3.B.D. Board of Trustees Communication

- Kim Norton visited the Sonora High School front office on the first day of school and was impressed with the staff. She would like to revisit the senior year credit requirement and move forward with having a board member on campus monthly.
- Jeanie Smith introduced our new student board members, Danielle Lario and Ryan Grogan. She also mentioned that the restaurant coupon book is available for purchase. All proceeds go to mini-grants for Sonora High School needs.

3.B.E. Parent's Rights & Responsibilities Handbooks - Mark Miller

- Dr. Miller noted that the handbooks include legal information and important things to know. They have been distributed to all students in the district.

3.C. Discussion Items

3.C.A. Dome Property (APN: 002-160-04)

- Dr. Miller took a tour of the Dome with our JPA and SISC representatives. They have concerns about renting out the building for special events and housing the radio station in the basement. He is waiting for their written response.

3.C.B. Wildcat Ranch Property (APN: 097-130-04)

- Dr. Miller attended the FFA Welcome Back BBQ and met with the Park Foundation. He has received phone calls showing interest in the property but has received no written offers.
- Stacy Ingalls shared that Ag has participated in two work days to clear vegetation and clean up trash, and cross country members have begun cleaning up for their events. She also mentioned that the gate still needs repair.

3.C.C. Sonora Aquatic Center

- Rob Lyons mentioned that our pool is being used by Columbia College for a community swim class.
- Jeanie Smith said that there are now twenty people enrolled in that class.

3.C.D. Suggestions for Future Agenda Items

- Rob Lyons would like a Title IX update to hear how our district is treating all equitably.
- Kim Norton noted that she would like to discuss tennis courts.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on August 14, 2018

4.B. Approve Fund Transfer(s)

- \$130,000 from the General Fund (01) to the Post Retirement Benefits Fund (20) for 2017/18 post retirement benefits general fund contribution transfer.
- \$172,485.76 from the Post Retirement Benefits Fund (20) to the General Fund (01) for 2017/18 post retirement benefits transfer.
- \$1,486.10 from the Post Retirement Benefits Fund (20) to the Adult Ed Fund (11) for 2017/18 post retirement benefits transfer.
- \$1,295.67 from the General Fund (01) to the Adult Education Fund (11) for 2017/18 Adult Education Block Grant indirect cost transfer correction (max allowed rate per grant is 5% not state approved rate of 6.88%)

4.C. Approve Renewal Agreement with School Services of California, Inc.

The annual cost for SSC services is \$3,300.

- ✓ Motion by Rob Lyons, second by Kathy Ankrom to approve the Consent Agenda as presented.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5. ACTION ITEMS

5.A. Approve Personnel Matters

New Hire(s): (Pending Fingerprint and TB Clearance)

Gretchen Birtwhistle, CTE Culinary Arts Instructor, Start date based upon fingerprint, TB and credential clearance

Jerel Cutia, Paraprofessional, Start date based upon fingerprint and TB clearance

Roxanne Clark, Senior Office Specialist-Attendance/Substitute Services Clerk, Start date based upon fingerprint and TB clearance

New Assignment:

Mark Alberto, Maintenance and Operations Manager, Effective September 5, 2018

Resignation:

Jason Irion, Varsity Boys' Soccer Coach, Effective August 23, 2018

Mark Ferreira, Fire Science & EMR Instructor, Effective the 2018-2019 school year

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the Personnel Matters as presented.
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5.B. Approve 2018-19 Agreement with Stanislaus County Office of Education for Teacher Induction Program

The District recommends approving the MOU for coordination services to beginning teachers participating in the Teacher Induction Program (TIP),(previously known as BTSA). During the 2018-19 school year, the District will use Title II funding to cover the cost of the two-year program. We currently have two teachers enrolled at a cost of \$3,000 per year, per teacher.

- ✓ Motion by Kathy Ankrom, second by Rob Lyons to approve the Agreement as presented.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5.C. Ratify 2018-2021 Plan for Providing Educational Services to Expelled Youth

Pursuant to Assembly bill 922 section 48926, "...every three years the county superintendent of schools...in conjunction with superintendents of the school districts within the county, develop a county plan for providing education services to all expelled students. Once developed, the Plan shall be adopted by the governing board of each school district within the county and by the county board of education."

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Plan as presented.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5.D. Approve Renewal Agreement with Apex Learning for English Courses

The District uses Apex to assist credit deficient students work toward graduation requirements. The District proposes renewing the English courses which are included in the Apex curriculum offered. The cost is \$12,500 and is funded by Title I and restricted lottery revenue.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Agreement for **all** Apex Learning courses.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5.E. Approve Revised Overnight Field Trip Request for Cross Country

The Cross Country team received Board approval to attend the Woodbridge Cross Country Invitational meet but the dates of the event have changed to Sept. 13-14, 2018.

- ✓ Motion by Rob Lyons, second by Kathy Ankrom to approve the Field Trip as presented.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

5.F. Review and Approve Biennial Notice of Conflict of Interest Code

Government Code Section 87306.5 requires Board of Trustees to review their conflict of interest codes in each even-numbered year. The purpose of this requirement is to ensure that the agency's code is kept current. An agency shall file a statement with its conflict of interest code reviewing body (the County Board of Supervisors for single-county agencies) each even-numbered year stating if revisions to the code are needed. Appendix A has been amended to remove the Measure J Citizens' Oversight Committee now that it has disbanded.

- ✓ Motion by Kathy Ankrom, second by Jeff Norstrom to approve the Notice as presented.
- ✓ Student Preferential Vote: Ayes: 2 (Lario, Grogan)
- ✓ Board Vote: Ayes: 5 (Smith, Norton, Ankrom, Lyons, Norstrom)
Noes: 0
Absent: 0

6. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
 - Shawn Crook thanked Dr. Miller for agreeing to meet with the Ag community in the near future.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 7:02 pm.

7.A. Conference with Real Property Negotiators (Government Code section 54956.8)

Property: Wildcat Ranch Property; APN: 097-130-04

Negotiator: Mark Miller

Negotiating Parties: Sonora UHSD and The Park Foundation

Under Negotiation: Price and/or Terms of Sale

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:58 pm.
- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. Conference with Real Property Negotiators (Government Code section 54956.8)

Property: Wildcat Ranch Property; APN: 097-130-04

Negotiator: Mark Miller

Negotiating Parties: Sonora UHSD and The Park Foundation

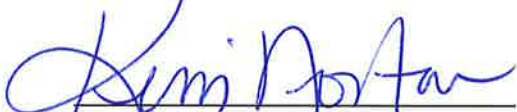
Under Negotiation: Price and/or Terms of Sale

- No matters were presented for voting.


10. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext. 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:58 pm.



Kim Norton, Board Clerk



Dr. Mark Miller, Board Secretary



Cindy Costello, Recording Secretary