

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Regular Board of Trustees Meeting**

**August 14, 2018**

**6:00 PM**

Sonora Union High School District, Conference Room FL-1,  
100 School Street, Sonora, CA 95370

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**Members Present:** Jeanie Smith, President  
Kim Norton, Clerk  
Rob Lyons, Member  
Jeff Norstrom, Member

**Members Absent:** Kathy Ankrom, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, Principal Ben Howell, Principal Roy Morlan, Assistant Principal Karen Sells, SUHSD staff, and members of the public.

### **1. OPENING BUSINESS**

#### **1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

#### **1.B. Pledge of Allegiance**

- Jeanie Smith led the Pledge of Allegiance.

#### **1.C. Adopt Agenda as Presented/Amended**

##### **Add to Item 5.A.:**

##### Additional Assignment:

Melissa Stegall, Yearbook Advisor for the 2018/19 School Year, 0.2 FTE, Effective August 17, 2018

##### Resignation:

Kristie Fong, Senior Office Specialist-Attendance/Substitute Services Clerk, 8 hours per day, 185 days per year, Effective August 14, 2018

##### **Remove Items: 6, 7, 8, and 9 (Closed Session Related Matters)**

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to adopt the agenda as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

### **2. PUBLIC COMMENT PERIOD for non-agendized items**

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
  - There was no Public Comment.

### **3. COMMUNICATIONS**

### 3.A. Information Items

#### 3.A.A. CSEA Communication

- Danny Hinkel reported that the classified employees are excited about starting a new school year.

#### 3.A.B. Federation of Teachers Communication

- Debbie Hopper shared that the master schedule looks great, and she's seen many teachers on site even though their work days haven't begun.

#### 3.A.C. Superintendent Communication

- Mr. Chabot commented that a student board representative will be elected soon. He also shared that fall sports have begun prior to school starting. He finished by thanking the board members for allowing him to serve the district for 25 years.

#### 3.A.D. Board of Trustees Communication

Special recognition to Patrick Chabot at his final board meeting; thanking him for his 25 years of service to the District as teacher, coach, assistant principal, associate principal, and superintendent.

- Jeanie Smith and Rob Lyons thanked Pat Chabot for all the work he has done for the district as a teacher, coach and then as an administrator. Carol Doud also thanked him for his service to the district.

#### 3.A.E. Quarterly Report on Williams Uniform Complaints - Patrick Chabot

- Mr. Chabot reported that no complaints were filed for this quarter.

#### 3.A.F. Citizens' Bond Oversight Committee Audit Report for 2016-2017 and Annual Report for 2017-2018 - Dana Vaccarezza

- Dana Vaccarezza reviewed the reports and noted that one more audit report will occur for the 2017/18 school year.

### 3.B. Discussion Items

#### 3.B.A. Dome Property (APN: 002-160-04)

- No offers have been received.

#### 3.B.B. Wildcat Ranch Property (APN: 097-130-04)

- No offers have been received. The Tier II mailings will go out on August 24, 2018.

**3.B.C. Sonora Aquatic Center**

- The Recreation Department is almost finished with their summer schedule at our pool. Public attendance was not what they had hoped for because of nearby fires causing poor air quality. Columbia College will offer a swimming community class at our pool beginning August 14, 2018.

**3.B.D. Suggestions for Future Agenda Items**

- It was suggested that tennis courts be discussed at a future board meeting.

**4. CONSENT AGENDA**

**4.A. Approve the Minutes for the Board Meeting held on July 24, 2018**

**4.B. Approve Fund Transfer(s)**

- \$1,530.59 from the General Fund (1) to the Cafeteria Fund (13) for 2017/18 Payroll Correction.
- \$253.71 from the Cafeteria Fund (13) to the General Fund (1) for 2017/18 3<sup>rd</sup> and 4<sup>th</sup> Quarter Fuel Expenses.
- \$424.49 from the Cafeteria Fund (13) to the General Fund (1) for 2017/18 3<sup>rd</sup> and 4<sup>th</sup> Quarter Vehicle Maintenance.
  - ✓ Motion by Kim Norton, second by Rob Lyons to approve the Consent Agenda as presented.
  - ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**5. ACTION ITEMS**

**5.A. Approve Personnel Matters**

New Hire(s): (Pending Fingerprint and TB Clearance)

Sherryl Godfrey, Assistant Principal of Student Services, 183 days per year, Effective August 17, 2018

Additional Assignment:

Melissa Stegall, Yearbook Advisor for the 2018/19 School Year, 0.2 FTE, 183 days per year, Effective August 17, 2018 (Addition to employee's 0.8 FTE as Ag Welding and Mechanics Teaching position)

Resignation:

Kristie Fong, Senior Office Specialist-Attendance/Substitute Services Clerk, 8 hours per day, 185 days per year, Effective August 14, 2018

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the Personnel Matters as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)

Noes: 0  
Absent: 1 (Ankrom)

**5.B. Ratify Superintendent's Contract for Dr. Mark Miller**

Pursuant to Government Code section 54953(c)(3), this item is to approve a new employment contract for District Superintendent. The term of the contract is from August 20, 2018, to June 30, 2021. The compensation proposed to be awarded includes:

- \$155,000 Annual salary
- \$200 Monthly expense allowance
- \$350,000 Life insurance policy
- \$8,656.40 Annual health and welfare benefits cap
- \$40 Monthly cell phone reimbursement
  - ✓ Motion by Kim Norton, second by Jeff Norstrom to ratify the Superintendent's Contract as presented.
  - ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**5.C. Approve Revised Classified Salary Schedule**

The revision includes the addition of the Shuttle/Fleet Maintenance position.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the Salary Schedule as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**5.D. County Arts Alliance for Leasing the Building Previously Known as the Cosmetology Building**

The term of the agreement has been changed from three years to one year.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the Lease as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**5.E. First Reading with Consideration to Waive Additional Readings and Approve BP & AR 1113 District and School Web Sites**

Policy update to clarify the district's responsibility to make district and school websites accessible to individuals with disabilities, and clarify options related to posting student photographs on district and school websites with their names. Regulation updated to include standards for website accessibility to individuals with disabilities, and reflect requirements for posting a direct link to the current board meeting agenda.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to waive additional readings and approve the BP and AR as presented.

- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**5.F. First Reading with Consideration to Waive Additional Readings and Approve Board Bylaw (BB) 9220 Governing Board Elections**

Bylaw update clarifies who is or is not qualified to be a member of the Governing Board, and adds the district's responsibility to inform the elective office of which Governing Board member terms are expiring.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the BB as presented.
- ✓ Board Vote: Ayes: 4 (Smith, Norton, Lyons, Norstrom)  
Noes: 0  
Absent: 1 (Ankrom)

**6. PUBLIC COMMENT PERIOD for closed session items**

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.

**7. CLOSED SESSION**

**7.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)**

Expulsion, return from expulsion, extension of expulsion, discipline

- Student 2018/19-B

**7.B. Personnel Matters Pursuant to Government Code section 54957**

Public Employee: Discipline/Dismissal/Release/Complaint/Non-reelect

- Disciplinary Hearing before the Board of Trustees (Employee No. 2018/19-01)

**8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION**

**9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

**9.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)**

Expulsion, return from expulsion, extension of expulsion, discipline

- Student 2018/19-B

**9.B. Personnel Matters Pursuant to Government Code section 54957**

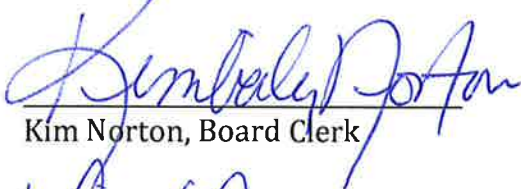
Public Employee: Discipline/Dismissal/Release/Complaint/Non-reelect

- ~~Disciplinary Hearing before the Board of Trustees (Employee No. 2018/19-01)~~

**10. ADJOURNMENT**

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:30 pm.

  
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Kim Norton, Board Clerk

  
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Dr. Mark Miller, Board Secretary

  
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Cindy Costello, Recording Secretary