

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
December 12, 2017 **Tuesday, 6:00 PM**
Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Jeanie Smith, Clerk & Acting President
Kim Norton, Member
Rob Lyons, Member
Jeff Norstrom, Member
Levi Houghton, Student Representative

Members Absent: Kathy Ankrom, President

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff and students, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Amend 6.A.:

TBA Kristin Sveum, Special Needs Bus Driver, Effective January 2, 2018

~~TBA, Boys Golf Coach, Effective December 13, 2017~~

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding non-agendized items:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
- There was no public comment for non-agendized items.

3. BOARD REORGANIZATION

3.A. Annual Reorganization of the Board; Elect Board President, Elect Board Clerk, Designate the Superintendent as Secretary to the Board

Education Code section 35143 and 23556 require that each school district hold their annual reorganization meeting between December 1, 2017, and December 16, 2017, inclusive. At this reorganization meeting the Board elects a president and clerk, and designates the superintendent as secretary. As required in education code, the superintendent will conduct a public election for the positions of Board president and Board clerk.

- Mr. Chabot will call for nominations for the Board president.
- ✓ Motion by Kim Norton, second by Jeff Norstrom to nominate Jeanie Smith as Board president.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

- Mr. Chabot will call for nominations for the Board clerk.
- ✓ Motion by Rob Lyons, second by Jeff Norstrom to nominate Kim Norton as Board clerk.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

- Mr. Chabot will return the meeting to the Board president, and the Board will designate the superintendent as the secretary to the Board.
- ✓ Motion by Jeff Norstrom, second by Kim Norton to designate Patrick Chabot as Board secretary.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

3.B. Adopt Signatures Approved by the Governing Board

It is required that the Board adopt those signatures which are acceptable for certain specified legal documents. A list of those documents and the required signatures is attached for review. No changes are recommended.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to adopt signatures as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

3.C. Set Time and Place of the Regular Board Meetings for 2018-2019 School Year

At its organizational meeting, the Board shall establish the time and place of regular Board meetings. The current practice of the Board is to hold regular meetings on the first and third Tuesday of each month with the exception of July and December, and months in which school is in recess for extended periods of time. Open meetings are held at 6:00 pm in the district office conference room. A list of proposed meetings through the 2018/19 school year is attached.

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the board meeting schedule as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

4. COMMUNICATIONS

4.A. Information Items

4.A.A. Student Representative Communication

- Levi Houghton shared that Leadership is finishing up their winter fundraisers and beginning plans for Winter Fest in February. Fall Formal was well attended.

4.A.B. CSEA Communication

- There was no CSEA communication.

4.A.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

4.A.D. Superintendent Communication

- Mr. Chabot shared that winter sports are in full swing.

4.A.E. Board of Trustees Communication

- There was no Board of Trustees communication.

4.B. Discussion Items

4.B.A. Wildcat Ranch Property (APN: 097-130-04)

A Board Workshop to discuss the Wildcat Ranch has been scheduled for January 11, 2018, at 6:00 pm, in the Sonora High School Library.

- Mr. Chabot reminded everyone that this meeting has been scheduled.

4.B.B. Suggestions for Future Agenda Items

- Future agenda items suggested were an update including progress made toward new ideas for the cafeteria menu and aesthetics, and an update for teachers regarding CLAD requirements.

5. CONSENT AGENDA

5.A. Approve the Minutes for the Board Meeting held on November 28 and 30, 2017

5.B. Approve Bills and Warrants

5.C. Accept Donation(s) Listed Below

\$1,000 from Terri Arington for the FFA program.

\$500 from Corinna May Loh for the drama class field trip to the Oregon Shakespeare Festival.

\$500 from Gold Country Honey Farms for the Boys' Water Polo program.

\$500 from E Clampus Vitus, Matuca Chapter 1849, for the Sonora High School Trap Club.

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the consent agenda as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6. ACTION ITEMS

6.A. Approve Personnel Matters

Resignation:

Darlean "Gay" Spencer, Home-to-School Bus Driver, Effective December 4, 2017

New Hire (Pending TB and Fingerprint Clearance):

TBA Kristin Sveum, Special Needs Bus Driver, Effective January 2, 2018

~~TBA, Boys Golf Coach, Effective December 13, 2017~~

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the Personnel Matters as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.B. Approve 1st Interim Budget Report

The First Interim budget report is a snapshot in time of a local educational agency's (LEA) revenue and expenditure forecasts for the current fiscal year, as well as a projection of the two subsequent fiscal years. It is a time to adjust the budget based upon the enacted State Budget and subsequent trailer bills, the closing of the prior fiscal year, and other factors that impact revenue and expenditures. The First Interim report covers the period from July 1 through October 31 each fiscal year and must be submitted to the county office of education (COE) no later than December 15.

- ✓ Motion by Rob Lyons, second by Levi Houghton to approve the 1st Interim Budget as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.C. Approve Request to Dual-Fill Transportation Shop Foreman Position Temporarily

The current employee in this position is retiring March 30, 2018, and will be using accrued vacation time prior to retirement; leaving the District in a hardship from January 22, 2018, to March 30, 2018. The cost to the District to temporarily dual-fill the position with a new-hire would be \$12,000, including salary and benefits. This sustains the District as it allows training time for the new-hire and provides district coverage during the days the retiring employee is taking vacation.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the temporary position as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.D. Approve Request to Increase School Bus Driver Instructor Position from 1Hour to 2 Hours Per Day

The current school bus driver instructor position has been vacant since the beginning of the current school year. The District finds it necessary to increase the time of the position by one hour to facilitate a successful recruitment of the position. There would be no additional cost to the District in the current fiscal year as the increase would be offset by the savings of the position having been vacant until now. The cost for future fiscal years would be approximately \$7,200, including salary and benefits.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the additional hour per day as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0

Absent: 1 (Kathy Ankrom)

6.E Approve Overnight Field Trip Request for Leadership to Attend Leadership Conference

Leadership students are requesting permission to attend the Leadership Conference in Valencia, California Jan. 24-26, 2018. Participating students will pay for the expenses associated with the trip.

- ✓ Motion by Jeff Norstrom, second by Levi Houghton to approve the overnight field trip as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.F. Approve Overnight Field Trip Request for Senior Students to Attend Grad Nite

Senior students request permission to attend the annual Disneyland Grad Nite event in Anaheim, California May 30-31, 2018. Participating students will pay for the expenses associated with the trip.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the overnight field trip as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.G. Approve 2017/18 Revised Athletic Coaches

The revised list of coaches is attached.

- ✓ Motion by Jeff Norstrom, second by Kim Norton to approve the coaches list as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.H. First Reading with Consideration to Waive Additional Readings and Approve AR 3440-Inventories

Regulation updated to make minor revisions in the renumbering of legal cites pursuant to the Uniform Guidance for federal grant funds, cross-reference new BP and AR 3230-Federal Grant Funds, and reflect requirement to annually submit an inventory listing of federally owned property in the district's custody when the federal agency requires it. (Note: CSBA has no BP recommendation)

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the AR as presented.
- ✓ Student Vote: Aye

- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.I. First Reading with Consideration to Waive Additional Readings and Approve AR 3512-Equipment

Regulation updated to make minor revisions in the renumbering of legal cites pursuant to the Uniform Guidance for federal grant funds and to cross-reference new BP and AR 3230-Federal Grant Funds. (Note: CSBA has no BP recommendation)

- ✓ Motion by Jeff Norstrom, second by Levi Houghton to waive additional readings and approve the AR as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.J. First Reading with Consideration to Waive Additional Readings and Approve AR & BP 3553-Free and Reduced Price Meals

Minor revisions made in policy and regulation to delete references to sharing free and reduced-price meal records for the purpose of determining the eligibility of students in Title I program improvement schools for supplemental educational services, as those requirements were eliminated in the Every Student Succeeds Act, and instead authorize the use of those records to determine eligibility for alternative supports offered in accordance with the CDE's transition plan.

- ✓ Motion by Kim Norton, second by Rob Lyons to waive additional readings and approve the BP and AR as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

6.K. First Reading with Consideration to Waive Additional Readings and Approve BP 6146.4-Differential Graduation and Competency Standards for Students with Disabilities

Policy updated to clarify how students with disabilities shall receive a free appropriate public education (FAPE). This includes individual accommodations of academic courses with clarification of how the students' achievement will be measured. (Note: CSBA has no AR recommendation.)

- ✓ Motion by Kim Norton, second by Jeff Norstrom to waive additional readings and approve the BP as presented.
- ✓ Student Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

7. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session:

- Time is limited to five (5) minutes per speaker, with a cumulative time of twenty (20) minutes.
- This is a time for comments, as opposed to dialogue, questions and answers with Board members.
- There was no public comment for closed session items.

8. CLOSED SESSION

- The meeting adjourned to closed session at 6:47 pm.
- The Student Representative departed from the meeting.

8.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Return from Expulsion/Extension of Expulsion:

Student 2016/17-C
Student 2016/17-D
Student 2016/17-E
Student 2016/17-G
Student 2016/17-H

8.B. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to open session at 7:21 pm.
- No actions were taken during closed session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Return from Expulsion/Extension of Expulsion:

Student 2016/17-C

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to extend the expulsion for one semester as presented.
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

Student 2016/17-D

- ✓ Motion by Kim Norton, second by Jeff Norstrom to allow the student to return from expulsion as presented.

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
December 12, 2017 Tuesday, 6:00 PM

- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

Student 2016/17-E

- ✓ Motion by Kim Norton, second by Rob Lyons to allow the student to return from expulsion as presented.
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

Student 2016/17-G

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to extend the expulsion for one semester as presented.
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

Student 2016/17-H

- ✓ Motion by Kim Norton, second by Jeff Norstrom to allow the student to return from expulsion with placement at Cassina High School as presented.
- ✓ Board Vote: Ayes: 4 (Kim Norton, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Absent: 1 (Kathy Ankrom)

10.B. Personnel Matters Pursuant to Government Code section 54957

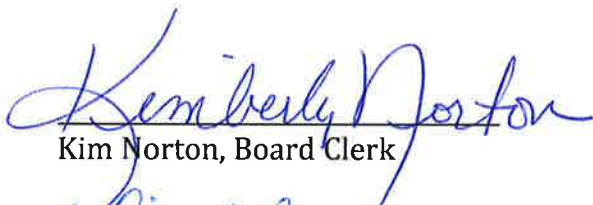
Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

- No matters were presented for voting.

11. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:22 pm.


Kim Norton, Board Clerk


Patrick A. Chabot, Board Secretary


Cindy Costello, Recording Secretary