

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Special Board of Trustees Meeting**

**September 12, 2017**

**Tuesday, 6:00 PM**

Sonora Union High School District, Conference Room FL-1,  
100 School Street, Sonora, CA 95370

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**Members Present:** Jeanie Smith, Clerk & Acting President  
Kim Norton, Member  
Jeff Norstrom, Member  
Rob Lyons, Member (Arrived at 6:04 pm)

**Members Absent:** Kathy Ankrom, President  
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, SHS Asst Principal Karen Sells, SUHSD staff, and members of the public.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:00 pm.

**1.B. Pledge of Allegiance**

- Jeanie Smith led the Pledge of Allegiance.

**1.C. Adopt Agenda as Presented/Amended**

**Amend:**

**4.A. Personnel Matters**

TBA Eric Carlson, Teacher - Special Education Moderate/Severe, Effective September 20, 2017

~~TBD~~ Stacy Ingalls, 6<sup>th</sup> 4<sup>th</sup> Period Assignment of 0.2 FTE as Life Skills Teacher, Effective September 18, 2017

**4.C. Approve Resolution 2017/18-09**

Resolution modified to include the effective date of September 18, 2017.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Vote: Ayes: 3 (Jeanie Smith, Jeff Norstrom, Kim Norton)  
Noes: 0  
Abstain: 0  
Absent: 2 (Kathy Ankrom, Rob Lyons)

**2. PUBLIC COMMENT PERIOD for non-agendized items**

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- Shawn Crook recommended that board members attend the fair and view the animals that our students enter. He noted that they had record breaking sales

last year. Also, the FFA Welcome-Back BBQ was held at the Ranch and was well attended. Ben Howell posted pictures from the event on the SHS Instagram webpage.

### 3. CONSENT AGENDA

#### 3.A. Approve the Minutes for the Board Meeting held on September 5, 2017

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the consent agenda as presented.
- ✓ Vote: Ayes: 3 (Jeanie Smith, Jeff Norstrom, Kim Norton)  
Noes: 0  
Abstain: 0  
Absent: 2 (Kathy Ankrom, Rob Lyons)

Note: Rob Lyons arrived.

### 4. ACTION ITEMS

#### 4.A. Approve Personnel Matters

##### Resignation:

Todd Isaman, Teacher - Automotive Technology and Welding, Effective September 19, 2017

##### New Hire (pending fingerprint and TB clearance):

Chase Crawford, Teacher - Automotive Technology and Welding, Effective September 20, 2017, (also pending Fresno Pacific University Agreement is finalized by effective date)

Eric Carlson, Teacher - Special Education Moderate/Severe, Effective September 20, 2017

##### Additional Assignment:

Janean Christ, 6<sup>th</sup> Period Assignment of 0.2 FTE as English Teacher, Effective September 18, 2017

Frank Garcia, 6<sup>th</sup> Period Assignment of 0.2 FTE as Spanish Teacher, Effective September 18, 2017

Stacy Ingalls, 4<sup>th</sup> Period Assignment of 0.2 FTE as Life Skills Teacher, Effective September 18, 2017

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the personnel matters as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)  
Noes: 0  
Abstain: 0  
Absent: 1 (Kathy Ankrom)

#### 4.B. Accept and Certify the 2016/17 Unaudited Actuals

The 2016/17 Unaudited Actuals are presented for certification by the Board. These reports show the actual revenues received and expenses incurred in 2016/17. The reports will be audited by Vavrinek, Trine, Day & Company, and an audit report will be submitted to the Board at a later date.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the unaudited actuals as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)  
Noes: 0  
Abstain: 0  
Absent: 1 (Kathy Ankrom)

**4.C. Approve Resolution 2017/18-09 Restore Part of 2016-2017 Reduced or Eliminated Certificated Services**

The District recommends restoring 0.2 FTE to the Photography Teacher position, bringing the position to 1.0 FTE. This change is recommended due to large class sizes and more students enrolling than anticipated for the 2017-2018 school year. The approximate additional cost is \$16,000.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the resolution as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)  
Noes: 0  
Abstain: 0  
Absent: 1 (Kathy Ankrom)

**5. ADJOURNMENT**

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:34 pm.

  
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Jeanie Smith, Board Clerk

  
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Patrick A. Chabot, Board Secretary

  
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Cindy Costello, Recording Secretary