

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting

August 15, 2017 Tuesday, 6:00 PM

Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Jeanie Smith, Clerk & Acting President
Kim Norton, Member
Jeff Norstrom, Member
Rob Lyons, Member

Members Absent: Kathy Ankrom, President
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SHS Asst. Principal Karen Sells, SUHSD staff, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 6:04 pm.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- Carol Doud mentioned that she like the Board meeting welcome brochure and she attended the aquatic center grand opening.

3. COMMUNICATIONS

3.A. Information Items

3.A.A. CSEA Communication

- Danny Hinkel shared that he and Debbie Hopper, the teacher's union president, have met and plan to work together on things that are mutually beneficial.

3.A.B Federation of Teachers Communication

- Debbie Hopper shared her belief that at school we are a team and she hopes to make things better. Teachers return to work Aug. 16th.

3.A.C. Superintendent Communication

- Pat Chabot mentioned the aquatic center's open house.

3.A.D. Board of Trustees Communication

- Rob Lyons also mentioned the aquatic center's grand opening.
- Jeanie Smith said she jumped in the pool and loved it.

3.A.E. Local Control and Accountability Plan (LCAP) – Pat Chabot

- Mr. Chabot explained that he met with Diana Baumhover from the county office to review the LCAP and make minor changes.

3.B. Discussion Items

3.B.A. School Construction Projects - Pat Chabot

- Mr. Chabot explained that construction now consists of minor things like towel bar installation, and warranty work like fixing low spots in the sod, and adjusting sprinklers. We will need to stay off the grass until fall.

3.B.B. District Advisory Committee - Pat Chabot

- Mr. Chabot gave an update on the District Advisory Committee meetings. The next meeting is Aug. 16 at 7:00 pm.

3.B.C. Suggestions for Future Agenda Items

- There were no suggested items for future agendas.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on August 1, 2017

4.B. Approve Bills and Warrants

4.C. Approve Fund Transfer(s) Listed Below

\$8,234.00 from the Adult Education Fund (11) to the General Fund (1) for 2016-2017 indirect costs for Adult Ed Block Grant.

\$40.07 from the Adult Education Fund (11) to the General Fund (1) for correction of 2016-2017 salary and benefits costs charged to Title 1 and Adult Ed Block Grant.

\$17,213.00 from the Cafeteria Fund (13) to the General Fund (1) for 2016-2017 cafeteria indirect costs.

\$133,655.66 from the Reserve for Capital Outlay Fund (40) to the General Fund (1) for correction of 2016-2017 LCFF RDA funds recorded to wrong fund.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the consent agenda as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5. ACTION ITEMS

5.A. Approve Personnel Matters

New Hire (pending fingerprint, and TB clearance):

Molljoy Carter, Classroom Teacher - Special Education Moderate/Severe,
Effective Upon Credential Clearance

Keri Van Deventer, Classroom Teacher - Art, Effective August 16, 2017

Sandie Sevilla, Alternative Education Counselor, Effective August 16, 2017

Sarah Ruckman, Senior Office Specialist – Transportation, Effective August 17,
2017

Resignation:

Will Sarkisian, Varsity Baseball Coach, Effective August 3, 2017

Dan Dona, Varsity Basketball Coach, Effective August 11, 2017

- ✓ Motion by Jeff Norstrom, second by Kim Norton to approve the personnel matters as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.B. Approve Revised 2017-2018 Activity and Department Chairperson

The previous department chairperson for the performing arts department is no longer with the district, and the previous yearbook advisor has a different assignment for the 2017-2018 school year. The district recommends Yvonne Denton as the replacement chairperson for the performing arts department and Keri Van Deventer as the yearbook advisor for 2017-2018.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the revised activity and department chairpersons as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)

Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.C. Approve the Declaration of Need for Fully Qualified Educators for the 2017/18 School Year.

The district must submit this form because of the insufficient number of Crosscultural, Language, and Academic Development (CLAD) and English Learner (EL) qualified teachers.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the declaration of need as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.D. Approve Renewal of Agreement for SUHSD Bus Maintenance for Other School Districts

This agreement allows SUHSD to provide bus maintenance for other school districts in Tuolumne County.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the agreement as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.E. Approve Overnight Field Trip Request for Boys' Golf

The coach of the boys' golf team is requesting permission to attend the AT&T Pebble Beach Pro-Am PGA Golf Tournament at Pebble Beach, California, from Feb. 7 - 11, 2018, for the purpose of team building. The cost of the trip will be paid for by a donation given by AT&T Pebble Beach.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the overnight field trip request as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.F. Approve 2017-2018 MOU with Tuolumne Me-Wuk Indian Health Center

The mental health clinician from the Tuolumne Me-Wuk Indian Health Center needs Board permission to service our students on site.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the memorandum of understanding as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)

Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.G First Reading with Consideration to Waive Additional Readings and Approve AR 4112.6/4212.6/4312.6 - Personnel Files

This new regulation clarifies what material should be placed in personnel files, and who has authorization to access the files.

Note: CSBA has no BP recommendation.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to waive additional readings and approve the AR as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.H. First Reading With Consideration to Waive Additional Readings and Approve BP 4117.2/4217.2/4317.2 Resignation

Policy updated to clarify resignations may not be rescinded after superintendent's acceptance.

Note: CSBA has no AR recommendation.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the BP as presented.
- ✓ Amended motion by Rob Lyons, second by Kim Norton to make this the first reading of the BP.

5.I. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 6159 Individualized Education Program (IEP)

Regulation updated to clarify who shall attend IEP meetings and what the contents of the IEP shall include.

- ✓ Motion by Kim Norton, second by Rob Lyons to waive additional readings and approve the BP and AR as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.J. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 6164.4 Identification and Evaluation of Individuals for Special Education

Policy updated to clarify system for identifying and screening individuals eligible for special education services. Regulation updated to specify the parents or guardians shall be notified of procedures concerning their child being assessed.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the BP and AR as presented.
- ✓ Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)

Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

6. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:51 pm.



Jeanie Smith
Board Clerk



Patrick A. Chabot
Board Secretary



Cindy Costello
Recording Secretary