

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting

August 01, 2017 Tuesday, 6:00 PM

Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
Jeanie Smith, Clerk
Kim Norton, Member

Members Absent: Rob Lyons, Member
Jeff Norstrom, Member
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Replace "TBA" in 5.A. Approve Personnel Matters with the following:

~~TBA~~ Heidi Patterson, Freshman Girls' Volleyball Coach, Effective August 2, 2017

~~TBA~~ John Canepa, Assistant Freshman Football Coach, Effective August 2, 2017

- ✓ Motion by Jeanie Smith, second by Kim Norton to approve the agenda as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
 Noes: 0
 Abstain: 0
 Absent: 2 (Rob Lyons, Jeff Norstrom)

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no Public Comment.

3. COMMUNICATIONS

3.A. Information Items

3.A.A. Student Representative Communication

- There was no student communication.

3.A.B. CSEA Communication

- There was no CSEA communication.

3.A.C. Federation of Teachers Communication

- There was no CFT communication.

3.A.D. Superintendent Communication

- Mr. Chabot stated that the district has cleared all Federal Program Monitoring (FPM) and Civil Rights Review (CRR) findings. The district will hold an Aquatic Center Open House on Aug. 14, from 4:00 – 7:00 pm, the Ranch and Sonora High School campus have been offered to Red Cross as evacuation centers for fire evacuation if needed, and the Wildcat Kick Off dinner is on Aug. 19 at 5:30 pm.

3.A.E. Board of Trustees Communication

- Kim Norton requested a discussion of staff performance during the next board meeting.
- Kathy Ankrom attended the Underpants production and reported that the superintendent's annual evaluation has been completed. She has met with Mr. Chabot to review his evaluation.

3.A.F. Quarterly Report on Williams Uniform Complaints - Pat Chabot

- There were no complaints to report for this quarter.

3.B. Discussion Items

3.B.A. School Construction Projects - Pat Chabot

- Mr. Chabot gave an update on the construction of the pool, and explained that the water polo teams will begin practicing in the new pool on Aug. 14. He reminded those present that the district will water the grass less often once the initial watering cycle is concluded.

3.B.B. Pool Usage - Pat Chabot

- Mr. Chabot commented on the planned community use of the new Aquatic Center. The Recreation Department plans to continue renting the pool during summer months, budget permitting. Sonora Youth Aquatics is considering operating options such as Saturday swims in Sept., movie night at the pool, etc.

3.B.C. District Advisory Committee - Pat Chabot

- Mr. Chabot gave an update on the District Advisory Committee. The group has toured the Dome and is looking into whether the

district should keep, sell, or lease the Dome and Wildcat Ranch properties, or parts of those properties.

3.B.D. Suggestions for Future Agenda Items

- Principal reports were recommended as future agenda items.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meetings held on June 30 and July 11, 2017

4.B. Approve Bills and Warrants

4.C. Approve Fund Transfer(s) Listed Below

\$280.92 from the Cafeteria Fund (13) to the General Fund (1) for 2016/17 2nd and 3rd Quarter Vehicle Maintenance.

\$133.42 from the Cafeteria Fund (13) to the General Fund (1) for 2016/17 2nd, 3rd, and 4th Quarter Fuel Expenses.

- ✓ Motion by Kim Norton, second by Jeanie Smith to approve the Consent Agenda as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5. ACTION ITEMS

5.A. Approve Personnel Matters

New Hire (pending fingerprint and TB clearance):

Paul Jeffers, Girls' Golf Coach, Effective August 2, 2017

Heidi Patterson, Freshman Girls' Volleyball Coach, Effective August 2, 2017

John Canepa, Assistant Freshman Football Coach, Effective August 2, 2017

New Assignment:

Glenn Kelley, Fleet Mechanic I, Effective August 11, 2017

- ✓ Motion by Jeanie Smith, second by Kim Norton to approve the Personnel Matters as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.B. Approve the Milk Bid for the 2017/18 School Year

The District has requested milk bids from Crystal Creamery and Producers Dairy for the 2017/18 school year. The bids will be received later this week, and the recommended company will be disclosed at the board meeting.

- ✓ Motion by Kim Norton, second by Jeanie Smith to award the Milk Bid for the 2017-2018 school year to Producers Dairy as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.C. Approve Renewal of Agreement with the Teachers College of San Joaquin/San Joaquin County Office of Education

This program supports candidates enrolled in TCSJ's Intern Teacher Credential Program. Any cost is paid for out of the Educator Effective Grant.

- ✓ Motion by Jeanie Smith, second by Kim Norton to approve the agreement as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.D. Approve Resolution 2017/18-02 Surplus Personal Property - 1986 Chevrolet Custom-Deluxe 30

One truck in the Maintenance and Operations fleet has stopped working. The District recommends declaring the vehicle as surplus to allow purchasing a replacement vehicle.

- ✓ Motion by Kim Norton, second by Jeanie Smith to approve the Resolution as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.E. Approve Purchase of Vehicle to Replace Truck in Maintenance and Operations Fleet

Authorize the purchase of a replacement maintenance truck in an amount not to exceed \$8,500, and approve the necessary budget adjustment to increase appropriations in the General Fund Maintenance Replacement Equipment Account 01-8500-0-6500-00-0000-8110-0000-110 in the amount of \$8,500 with a decrease of the same amount to the General Fund Balance account 01-8150-0-9790-00-0000-0000-000.

- ✓ Motion by Kim Norton, second by Jeanie Smith to approve the purchase and budget adjustments as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.F. First Reading with Consideration to Waive Additional Readings and Approve BP & AR 1312.3 Uniform Complaint Procedures

Policy and regulation updated to reflect new law which authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to course credit transfer and exemption from local graduation requirements for former juvenile court school students. Regulation also references new law which requires districts, to post information relating to Title IX, including specified information about complaint procedures on their web sites.

- ✓ Motion by Jeanie Smith, second by Kim Norton to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.G. First Reading with Consideration to Waive Additional Readings and Approve AR 6173.3 Education for Juvenile Court School Students

New regulation reflects educational rights of former juvenile court school students who transition into a district school, pursuant to new law. These include rights related to the immediate enrollment of such students, the immediate transfer of educational records, the transfer of coursework and credits, and exemption from district-established graduation requirements under certain conditions. (Note: CSBA has no BP recommendation.)

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the AR as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.H. First Reading with Consideration to Waive Additional Readings and Approve BB 9012 Board Member Electronic Communications

Bylaw updated to reflect new court decision which held that using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the BB as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.I. First Reading with Consideration to Waive Additional Readings and Approve BB 9121 President

Bylaw updated to reorganize and revise the duties of the board president for consistency with information provided in CSBA's Board President's Workshop, and to add an optional component on providing training for the president to enhance his/her leadership skills.

- ✓ Motion by Jeanie Smith, second by Kim Norton to waive additional readings and approve the BB as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.J. First Reading with Consideration to Waive Additional Readings and Approve BB 9230 Orientation

Bylaw updated to delete section on "Board Candidate Orientation" and move that material to BB 9220 Governing Board Elections. Bylaw also provides examples of topics and materials to be addressed in the orientation.

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the BB as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

5.K. First Reading with Consideration to Waive Additional Readings and Approve BB 9240 Board Training

Bylaw retitled and updated to address the purposes and importance of board training, and recommended topics of training for new and first-term board members. The bylaw also reinforces the prohibition against a majority of the board members discussing district business of a specific nature while attending a conference or similar public gathering.

- ✓ Motion by Jeanie Smith, second by Kim Norton to waive additional readings and approve the BB as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Kim Norton)
Noes: 0
Abstain: 0
Absent: 2 (Rob Lyons, Jeff Norstrom)

6. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:32 pm.

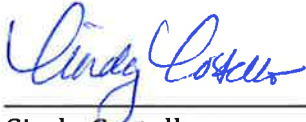
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Jeanie Smith
Board Clerk



Patrick A. Chabot
Board Secretary



Cindy Costello
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