

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Special Board of Trustees Meeting

June 30, 2017 Friday, 9:00 AM

Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Jeanie Smith, Clerk & Acting President
Rob Lyons, Member
Jeff Norstrom, Member
Kim Norton, Member (Arrived at 9:03 am)

Members Absent: Kathy Ankrom, President
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Jeanie Smith called the meeting to order at 9:00 am.

1.B. Pledge of Allegiance

- Jeanie Smith led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Add to 5.A.: the resignation of Ashley McGee, Alternative Education Counselor, effective June 14, 2017; the resignation of Jennifer Delnero, Life Skills Teacher, effective June 8, 2017; and change Lisa Porta's effective date to June 8, 2017

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Board Vote: Ayes: 3 (Jeanie Smith, Rob Lyons, Jeff Norstrom)
 Noes: 0
 Abstain: 0
 Absent: 2 (Kathy Ankrom, Kim Norton)

Note: Kim Norton arrived at 9:03 am.

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- Denise Houghton commended the Board and administration for the facilities and encouraged them to make the pool community focused. The aquatics group she belongs to offered to partner with the district and provide a \$3,500 stipend for an aquatics manager.

3. COMMUNICATIONS

3.A. Information Items

3.A.A. Student Representative Communication

- There was no student representative communication.

3.A.B. CSEA Communication

- There was no CSEA communication.

3.A.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

3.A.D. Superintendent Communication

- Mr. Chabot shared information about the Bill and Melinda Gates Foundation.

3.A.E. Board of Trustees Communication

- Rob Lyons requested warranty information regarding our fire alarm system and Measure J projects.

3.B. Discussion Items

3.B.A. School Construction Projects - Pat Chabot

- Mr. Chabot shared that breaks in the water line under the pool concrete have been discovered. Contractors are repairing and pressure testing the lines.

3.B.B. Suggestions for Future Agenda Items

- It was suggested that pool use by the community be discussed at a future meeting.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on June 13, 2017

4.B. Accept Donation(s) Listed Below

One 1991 Chevrolet Blazer donated from Robert and Donna Walsh, valued at \$500, for the Sonora High School Automotive Program.

One 1995 Volkswagen Jetta donated from Shawn and Aimee Wells, valued at \$500 for the Sonora High School Automotive Program.

\$500 from Les Schwab Tires for the Boys' Basketball Program, and \$500 for the Baseball Program.

Three donations from Sonora High School Foundation; \$300 for Homeless and Foster Youth, \$1,000 for the Track and Field program, and \$1,000 for the AFS program.

4.C. Approve Fund Transfer(s) Listed Below

\$166,000 from Reserve for Capital Outlay Projects Fund (40) to Measure J Bond Projects Fund (21) for 16/17 budgeted transfer of Redevelopment Funds to the Measure J Bond Projects Fund approved at Third Interim.

\$175,617.39 from Reserve for Economic Uncertainties Fund (17) to Measure J Bond Projects Fund (21) for 16/17 budgeted transfer to the Measure J Bond Projects Fund approved at Third Interim.

\$11,989 from General Fund (01) to Cafeteria Fund (13) for balance of 16/17 budgeted General Fund contribution to Cafeteria Fund.

\$2,209.51 from General Fund (01) to Adult Education Fund (11) to correct posting of receipts for Get Focused/Stay Focused Grant related to costs incurred in the Adult Education Fund.

4.D. Approve Notice of Completion for Fire Alarm System

Consideration of accepting the Notice of Completion for the contract with Collins Electrical Company, Inc. for the Campus Wide Fire Alarm project #1312800, authorizing the District Superintendent to sign the Notice.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the consent agenda as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5. ACTION ITEMS

5.A. Approve Personnel Matters

Additional Assignment:

Robert Mayben, 0.8125 FTE Special Education Coordinator and 0.1875 FTE Special Education Teacher for 180 days per year, and 7 days as 1.0 FTE Special Education Coordinator (12 days reduced by 5 furlough days); additional assignment of 10 Days as 1.0 FTE Special Education Coordinator for the Functional Living Skills (FLS) Program, totaling 197 days per year, Effective July 1, 2017

Resignation:

Julie Koozer, Assistant Principal of Student Services, Effective June 23, 2017

Margaret Taylor, School Bus Driver/1.5 hours per day as Campus Supervisor/1 hour per day School Bus Driver Trainer, Effective July 10, 2017

Angela Howard, 4 hours per day as Maintenance and Operations Secretary/4 hours per day as Senior Office Specialist-Transportation, Effective July 6, 2017

Elizabeth Porta, Art Teacher, Effective June 8, 2017

Ashley McGee, Alternative Education Counselor, Effective June 14, 2017

Jennifer Delnero, Life Skills Teacher, Effective June 8, 2017

New Hire (pending fingerprint and TB testing):

Jillian Pearson, Classroom Teacher - Social Studies, Effective August 16, 2017

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the personnel matters as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.B. Approve 2017-18 Local Control and Accountability Plan (LCAP)

Local Education Agencies in California (LEA) are required to submit an approved Local Control and Accountability Plan (LCAP). The plan states annual goals for the District, outlines expenditure objectives, and is revised on an annual basis.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the LCAP as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.C. Approve 2017-18 Proposed Budget, 2017-18 Education Protection Account (EPA), and 2017-18 Balances Above Minimum Reserve Requirements

2017/18 Proposed Budget supporting documents are attached to this agenda. The 2017/18 Education Protection Account (EPA) is projected in the budget as \$202,128, all budgeted for classroom teacher salaries and benefits. The Proposed Budget will be available for viewing at the Board meeting.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the Proposed Budget, EPA and Balances Above Minimum Reserve as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.D. Approve Resolution 2016/17-29 Appoint District Advisory Committee Members

The district recommends the attached list of committee members to explore the possibility of declaring the Dome and a portion of the Wildcat Ranch as surplus properties.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the District Advisory Committee members as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.E. Approve Resolution 2016/17-30 Confirming Appointment of Citizens' Oversight Committee Members

The Citizens Oversight Committee has one member reinstating and one member resigning.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the Resolution as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.F. Approve 2017/18 Agreement with Point Quest for Creation of Functional Living Skills (FLS) Special Education Program

The district requests board approval to enter into an agreement with Point Quest to launch the new special education program.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the agreement with Point Quest as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.G. Approve 2017-2018 Renewal of Agreement with Columbia College for Middle College Program

The district recommends continuing this successful program.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the agreement with Columbia College as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Rob Lyons, Jeff Norstrom, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.H. Approve the Revised Certificated and Classified Management Handbook and Salary Schedules

On an annual basis, the district meets and confers with Management employees to review and/or revise the handbook that outlines the general rights and responsibilities for the members of this group. The Certificated and Classified Management Salary Schedule has been revised to reflect the 0% salary increase and reduced work days, effective July 1, 2017.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the Handbook as presented.
- ✓ Board Vote: Ayes: 3 (Jeanie Smith, Jeff Norstrom, Kim Norton)
Noes: 1 (Rob Lyons)
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.I. Approve the Revised Confidential Handbook and Salary Schedules

On an annual basis the district meets and confers with Confidential employees to review and/or revise the handbook that outlines the general rights and responsibilities for the members of this group. The Confidential Salary Schedule has been revised to reflect the 0% salary increase and reduced days of work, effective July 1, 2017, for the Confidential employees in the District.

- ✓ Motion by Jeff Norstrom, second by Kim Norton to approve the Handbook as presented.
- ✓ Board Vote: Ayes: 3 (Jeanie Smith, Jeff Norstrom, Kim Norton)
Noes: 1 (Rob Lyons)
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.J. Approve 2017-18 Revised Attendance Calendar, 2018-19, 2019-20, and 2020-21 Attendance and School Calendars

The 2017-18 Attendance Calendar is updated to move the minimum days for Senior Project presentations to May 22 and 23 as requested by administration.

The proposed calendars for 2018-19, 2019-20, and 2020-21 reflect general consensus among the various districts and the Tuolumne County Superintendent of Schools Office on common recess and vacation periods.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the calendars as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.K. Approve Textbook Adoption Request for AP US History

This book is proposed for adoption to be used in the AP US History class. It was part of the department review of updating textbooks and was recommended at the AP summer conference attended by district staff. It includes California state content standards with a college reading level and surpasses the content of the current textbook in both depth and rigor.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the textbook adoption as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.L. Approve Overnight Field Trip for FFA Officer Retreat

The Ag Department is requesting permission for their officers to attend a retreat from Aug 10-13, 2017. The trip will be paid for by the FFA account, incentive grant and the students attending the trip.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the overnight field trip as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.M. Approve Overnight Field Trip for Boys' Basketball Program

The boys' basketball program is asking for board approval to attend a team camp at UC San Diego on July 7, 8 and 9, 2017. This will be funded by the players attending camp. The basketball program will fund the travel as we have requested 3 Suburbans through our transportation department.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the overnight field trip as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.N. First Reading with Consideration to Waive Additional Readings and Approve BP & AR 4119.11/4219.11/4319.11 Sexual Harassment

Policy and regulation updated as part of the Civil Rights Review to have the most current language regarding personnel related sexual harassment.

- ✓ Motion by Kim Norton, second by Rob Lyons to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.O. First Reading with Consideration to Waive Additional Readings and Approve Revised BP 5111 and Deletion of AR 5111 Admission

Policy updated to clarify that students cannot be denied a free and public education on the basis of their citizenship. Regulation updated to address only elementary schools. The district recommends deleting the regulation.

- ✓ Motion by Kim Norton, second by Rob Lyons to waive additional readings and approve the BP and deletion of the AR as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

5.P. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 5111.1 District Residency

Policy and regulation explain that districts cannot deny enrollment on the basis of citizenship and should not request documentation that would discourage


undocumented children from enrolling in school. Regulation clarifies district residency based on parent/guardian employment.

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Ayes: 4 (Jeanie Smith, Jeff Norstrom, Kim Norton, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 1 (Kathy Ankrom)

6. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

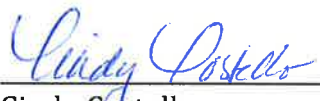
- With no further business, the meeting was adjourned at 10:04 am.



Jeanie Smith
Board Clerk



Patrick A. Chabot
Board Secretary



Cindy Costello
Recording Secretary