

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Regular Board of Trustees Meeting**

**June 13, 2017**

**Tuesday, 5:30 PM**

Sonora Union High School District, Conference Room FL-1,  
100 School Street, Sonora, CA 95370

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**The Board will gather at 5:30 pm to tour Measure J  
Construction areas prior to the regular meeting  
Commencement time of 6:00 pm.**

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**Members Present:** Kathy Ankrom, President  
Jeanie Smith, Clerk  
Rob Lyons, Member  
Kim Norton, Member  
Jeff Norstrom, Member

**Members Absent:** Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff, and members of the public.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Kathy Ankrom called the meeting to order at 5:35 pm.

**1.B. Pledge of Allegiance**

- Kathy Ankrom led the Pledge of Allegiance.

**1.C. Adopt Agenda as Presented/Amended**

**ADD to 11.B. Approve Personnel Matters; Resignation for Retirement:**

John Parkinson, School Bus Driver/Fleet Mechanic II, Effective August 10, 2017

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the agenda as presented.
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 2 (Rob Lyons, Kim Norton)

**2. CONSTRUCTION PROJECT TOUR - WLCCS Andy Galbraith (30 Minutes)**

- Andy Galbraith led the group on a tour of the Aquatic Center.
- The group returned to the meeting at 6:00 pm.

Note: Kim Norton arrived at 5:42 pm, and Rob Lyons arrived at 5:56 pm.

**3. PUBLIC HEARING - Approximately 6:00 pm**

**3.A. Local Control and Accountability Plan (LCAP) - Pat Chabot**

Local Education Agencies in California (LEA) are required to submit an approved Local Control and Accountability Plan (LCAP). The plan states annual goals for the District, outlines expenditure objectives, and is revised on an annual basis.

- The Public Hearing opened at 6:01 pm.
- There was no Public Comment.
- The Public Hearing closed at 6:02 pm.

**3.B. 2017-18 Proposed Budget - Dana Vaccarezza**

The 2017/18 Proposed Budget is available for review in the District Office, Room FL-4.

- The Public Hearing opened at 6:02 pm.
- There was no Public Comment.
- The Public Hearing closed at 6:02 pm.

**4. PUBLIC COMMENT PERIOD for closed session items**

Members of the public are welcome to address the board at this time regarding items designated for closed session. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- Kathy Spotorno advised that the District has discipline policies and procedures have been implemented inconsistently in the past, and that evaluations can be used effectively to direct employees.

**5. CLOSED SESSION - Approximately 6:15 pm**

- The meeting adjourned to Closed Session at 6:05 pm.

**5.A. Personnel Matters Pursuant to Government Code section 54957**

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

Non-Reelect:

Coach 2016/17-A, non-reelect as a Coach

**5.B. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)**

Expulsion, return from expulsion, extension of expulsion, discipline.

Return from Expulsion:

Student 2015/16-B

Student 2016/17-F

Extend Expulsion:

Student 2016/17-C

**6. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION - Approximately 6:45 pm**

- The meeting reconvened to Open Session at 7:07 pm.
- No actions were taken during Closed Session.

## 7. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

### 7.A. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

#### Non-REELECT:

Coach 2016/17-A, non-reelect as a Coach

- The matter was not presented for voting.

### 7.B. Student Matters Pursuant to Education Code Sections 35146, 48900 et seq. and 48912 (b)

Expulsion, return from expulsion, extension of expulsion, discipline.

#### Return from Expulsion:

Student 2015/16-B

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the student's return from expulsion as presented.
- ✓ Vote: Unanimous

Student 2016/17-F

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the student's return from expulsion as presented.
- ✓ Vote: Unanimous

#### Extend Expulsion:

Student 2016/17-C

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the student's extension of expulsion as presented.
- ✓ Vote: Unanimous

## 8. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- Stacy Ingalls explained that 36 Agriculture students are preparing for the fair. The animal auction will be July 6 and the exhibitors will be July 7 and 8, 2017.

## 9. COMMUNICATIONS

### 9.A. Presentation(s)

#### 9.A.A. Counseling Department - Stacy Kroeze & Courtney Castle

- Stacy Kroeze and Courtney Castle presented the Counseling Department. In addition to sharing the ongoing services their department offers, they explained the services their department offers each month throughout the year.

**9.A.B. Local Control and Accountability Plan (LCAP) – Pat Chabot**

- Mr. Chabot presented the 2017-2018 LCAP.

**9.A.C. 2017-18 Proposed Budget – Dana Vaccarezza**

- Dana Vaccarezza explained the 2017-2018 Proposed Budget. In short, the District will have a positive ending balance, but it was painful to get there, and there are not a lot of reserves for unknown maintenance needs.

**9.B. Information Items**

**9.B.A. Student Representative Communication**

Levi reviewed the agenda and didn't find anything disagreeable to the student body.

**9.B.B. CSEA Communication**

- There was no CSEA Communication.

**9.B.C. Federation of Teachers Communication**

- There was no Federation of Teachers Communication.

**9.B.D. Superintendent Communication**

- Mr. Chabot explained that he attended the district graduations as well as the Transitions graduation last week, and the District Advisory Committee application is on the district website and is being publicized.

**9.B.E. Report on Summer Maintenance Needs - Pat Chabot**

- Mr. Chabot shared the planned maintenance during summer break.

**9.B.F. Board of Trustees Communication**

- Kim Norton and Rob Lyons agreed that the graduation ceremonies were great.

**9.C. Discussion Items**

**9.C.A. School Construction Projects - Pat Chabot**

- Mr. Chabot gave an update on the construction projects.

**9.C.B. Suggestions for Future Agenda Items**

- No items were suggested for future agendas.

**10. CONSENT AGENDA**

**10.A. Approve the Minutes for the Board Meeting held on May 16, 2017**

**10.B. Approve Bills and Warrants**

**10.C. Accept Donation(s) Listed Below**

\$1,000 donation from Sonora Area Foundation funded by the Front Porch Fund for the Drama Club's trip to the Ashland Oregon Shakespeare Festival in the 2017-2018 school year.

**10.D. Approve 2017/18 Renewal of MOU with TCSOS for Foster Youth Services**

- ✓ Motion by Jeff Norstrom, second by Jeanie Smith to approve the Consent Agenda as presented.
- ✓ Vote: Unanimous

**11. ACTION ITEMS**

**11.A. Approve Resignation and Release Agreement for Certificated Employee**

The district recommends approving this resignation and release agreement as it benefits both parties involved.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the Agreement as presented.
- ✓ Vote: Unanimous

**11.B. Approve Personnel Matters**

Resignation:

Brianna Willis, English Teacher, Effective June 8, 2017

Robin Putnam, Math Teacher, Effective June 8, 2017

Tammy O'Bar, Special Education Teacher, Effective April 20, 2017

John Parkinson, School Bus Driver/Fleet Mechanic II, Effective August 10, 2017

Change of Assignment:

Serenity Waldie, From Food Service Worker 4.5 hours per day to Food Service Worker 5.5 hours per day, Effective August 18, 2017

New Hire (pending fingerprint and TB testing):

Ashley Pittman, Physical Education Teacher, Effective August 16, 2017

Denise Wheeler, JV Girls' Soccer Coach, Effective June 14, 2017

Nikki Evans, Paraprofessional, Effective August 22, 2017

Donovan Burkhart, Paraprofessional, Effective August 22, 2017

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the Personnel Matters as presented.
- ✓ Vote: Unanimous

**11.C. Approve 2016/17 Summer School Teachers**

The District recommends Amanda Friel, Andrew Hatfield and Robert Mayben as summer school teachers for the 2016/17 school year.

- ✓ Motion by Jeanie Smith, second by Kim Norton to approve the Summer School Teachers as presented.
- ✓ Vote: Unanimous

**11.D. Approve 2017/18 Athletic Coaches**

The list of coaches is attached.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the Coaches as presented.
- ✓ Vote: Unanimous

**11.E. Approve 2017/18 Department and Activities Chairpersons**

The department and activity chairpersons for 2017/18 are presented for approval.

- ✓ Motion by Kim Norton, second by Jeanie Smith to approve the Chairpersons as presented.
- ✓ Vote: Unanimous

**11.F Set Date and Time of the Superintendent's Annual Evaluation**

The superintendent's evaluation document will be provided to Board members at the meeting on June 13, 2017. The individual evaluations are to be returned to the superintendent's administrative assistant by June 27, 2017. It is recommended the Board meet to discuss the evaluation of the superintendent in a special meeting following the regular meeting scheduled for July 11, 2017, followed by the Board president's report on the superintendent's evaluation in public session at the Board meeting on August 15, 2017.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the Date and Time of the Superintendent's Evaluation as presented.
- ✓ Vote: Unanimous

**11.G. Approve 2017/18 Lease Agreement with Columbia Union School District (CUSD) and Tuolumne County Superintendent of Schools (TCSOS) for Shaws Flat School Site Use**

The District needs to lease the land from TCSOS and the portable from CUSD located at Shaws Flat School for the Functional Living Skills program.

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the Agreement as presented.
- ✓ Vote: Unanimous

**11.H. Approve 2017/18 Renewal of Agreement with Lozano Smith for Attorney Services**

The District contracts with Lozano Smith for attorney services performed by Michelle Cannon.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the Agreement as presented.
- ✓ Vote: Unanimous

**11.I. Approve Renewal of Agreement with Tuolumne County Superintendent of Schools (TCSOS) for Special Education Local Plan Area (SELPA) Transportation**

The District provides SELPA transportation for all schools in Tuolumne County.

- ✓ Motion by Kim Norton, second by Jeff Norstrom to approve the Agreement as presented.
- ✓ Vote: Unanimous

**11.J. Approve Addendum #1 for Memorandum of Understanding with Mocse Federal Credit Union**

The Civil Rights Review of Sonora High School revealed a missing but necessary component of the MOU between SUHSD and Mocse. The proposed Addendum incorporates the required non-discrimination language.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the MOU as presented.
- ✓ Vote: Unanimous

**11.K. Approve Resolution 2016/17-25 Surplus Personal Property - Multiple Textbooks**

These books are no longer in use or needed by the District.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the Resolution as presented.
- ✓ Vote: Unanimous

**11.L. Approve Submission of the 2017/18 Application for the Agriculture Career Technical Education Incentive Grant**

The 2017/18 Application for the Agriculture CTE Incentive Grant is due to the state and is an annual grant process.

- ✓ Motion by Jeanie Smith, second by Rob Lyons to approve submission of the Ag Incentive Grant as presented.
- ✓ Vote: Unanimous

**11.M. Approve Out of State/Overnight Travel Field Trip Requests for the 2017/18 School Year**

Overnight/out of town field trip requests for the 2017/18 school year have been approved by the Principal and are now presented for Board approval.

- ✓ Motion by Jeff Norstrom, second by Kim Norton to approve the Field Trip Requests as presented.
- ✓ Vote: Unanimous

**11.N. Adopt Resolution 2016/17-26 Participation in the Tax and Revenue Anticipation Note Program (TRAN)**

Adopting this Resolution allows Sonora Union High School District the opportunity to participate in the Cash Reserve Program sponsored by California School Boards Association Finance Corporation; however, it does not obligate the District to participate in this Program. It simply delegates to the administration the right to decide on participation prior to the time of TRAN issuance.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the Resolution as presented.
- ✓ Vote: Unanimous

**11.O. First Reading with Consideration to Waive Additional Readings and Approve Exhibit 1330 Use of School Facilities**

The Board approved a previous version of this Exhibit at the meeting on May 16, 2017. The District has made minor word and formatting changes which require Board approval again. (Examples: "Alternative Campus" became "Alternative Education Campus", and "Dining Center" became "Cafeteria".)

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the Exhibit as presented.
- ✓ Vote: Unanimous

**11.P. First Reading with Consideration to Waive Additional Readings and Approve BP & AR 5145.7 Sexual Harassment**

Regulation and policy updated to reflect new designated coordinator for the sexual harassment contact person, added that electronic communications containing sexual harassment content are considered sexual harassment, and clarifies that if the harassment complaint involves the coordinator, the complaint shall be submitted to the Superintendent.

- ✓ Motion by Jeff Norton, second by Jeanie Smith to waive additional readings and approve the BP and AR as presented.
- ✓ Vote: Unanimous

**11.Q. First Reading with Consideration to Waive Additional Readings and Approve Revision of BP 5146 Married/Pregnant/Parenting Students and Deletion of AR 5146**

Regulation language rolled into the policy so CSBA recommends deletion of the regulation. Policy updated to clarify the district will not discriminate against students who are pregnant, parenting or married.

- ✓ Motion by Kim Norton, second by Rob Lyons to waive additional readings and approve the revised BP and deletion of the AR as presented.
- ✓ Vote: Unanimous

**11.R. First Reading with Consideration to Waive Additional Readings and Approve BP 6144 Controversial Issues**

Policy clarifies the district's right to limit teacher expressions of personal opinion when teachers are in the classroom and therefore acting on behalf of the district. CSBA recommends deleting the administrative regulation as that material has been rolled into the policy.

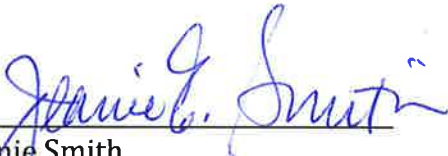
- ✓ Motion by Kim Norton, second by Jeff Norstrom to waive additional readings and approve the BP as presented.
- ✓ Vote: Unanimous



**12. ADJOURNMENT**

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 8:40 pm.

  
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Jeanie Smith  
Board Clerk

  
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Patrick A. Chabot  
Board Secretary

  
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Cindy Costello  
Recording Secretary