

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting

May 16, 2017 Tuesday, 6:00 PM

Sonora Union High School District, Conference Room FL-1,
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
 Jeanie Smith, Clerk
 Rob Lyons, Member
 Kim Norton, Member
 Levi Houghton, Student Representative

Members Absent: Jeff Norstrom, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Dana Vaccarezza, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Amendment:

Add Memorandum of Understanding to 5.I.

- ✓ Motion by Levi Houghton, second by Rob Lyons to approve the agenda as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
 Noes: 0
 Abstain: 0
 Absent: 1 (Jeff Norstrom)

2. PUBLIC COMMENT PERIOD for non-agendized items

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

3. COMMUNICATIONS

3.A. Presentation(s)

3.A.A. Visual and Performing Arts Department - Yvonne Denton and Amanda Friel

- Yvonne Denton and Amanda Friel presented the visual and performing arts department by showing a slideshow and sharing information about events and work completed by students in their department.

3.A.B. English Department - Will Sarkisian

- Will Sarkisian shared that department collaboration was their goal this year. They plan to direct lower level teaching toward the skills needed for the senior project which would culminate those skills. Following, he gave a review of the current school year and Carol Woods highlighted Levi Lowe as our Poetry Out Loud state champion.

3.A.C. Proposed Special Education Program - Robert Mayben

- Robert Mayben explained the district's need to create a moderate to severe special education program. The district suggests entering into contract with Point Quest to get the program up and running, then take over in future years. Though the expense to run this program is high, SUHSD's responsibility should be approximately 10% of the total cost.

3.B. Information Items

3.B.A. Thank you to Levi Houghton – Pat Chabot

- Mr. Chabot thanked Levi Houghton for his service to the district as a student representative on the Board for the 2016/17 school year.

3.B.B. Student Representative Communication

- Levi Houghton shared that spring sports are doing well, junior/senior prom is Saturday, May 15-19 is Spirit Week, and ASB is winding down for the year.
- The student representative departed from the meeting.

3.B.C. CSEA Communication

- Danny Hinkel received an award at a recent CSEA dinner and the local union group ratified the tentative contract.

3.B.D. Federation of Teachers Communication

- There was no Federation Communication.

3.B.E. Superintendent Communication

- Pat Chabot stated that he will begin advertising for the 7-11 Advisory Committee in the near future, and Andrew Hatfield's classes will be part of an online tutoring study next year.

3.B.F. Board of Trustees Communication

- Kim Norton highlighted last week's band review and the district's participation in the Mother Lode Parade.

3.B.G. GASB 45 Other Post-Employment Benefits Update for 2015/16 - Dana Vaccarezza

The update is given to fulfill the requirement of AR 3460.

- Dana Vaccarezza shared the GASB 45 and OPEB Report created by Grant Thornton.

3.B.H. Workers' Compensation Actuarial Report - Dana Vaccarezza

The Workers' Compensation Actuarial Report as of 12/31/16 is projected to 6/30/17. This report is required to be brought to the Board annually as stated in AR 3460.

- Dana Vaccarezza shared the Workers' Compensation Actuarial Report.

3.C. Discussion Items

3.C.A. School Construction Projects - Pat Chabot

- Pat Chabot explained the progress of the construction projects.

3.C.B. Suggestions for Future Agenda Items

- Suggested items for future agendas included a tour of the construction projects, and a review/update of district grant writing (what has been written and what is in the works, etc.)

4. CONSENT AGENDA

4.A. Approve the Minutes for the Board Meeting held on May 2, 2017

4.B. Accept Donation(s) Listed Below

\$1,750 from Shawn Usrey Memorial Fund for the Shawn Usrey Memorial Scholarship account. (\$250 each - To a member of the Boys or Girls Varsity Basketball Team continuing his or her education next year.)

\$1,000 from the Youth Sports Foundation of Tuolumne County for uniforms for the baseball program.

\$500 from Chevron Humankind Community for the football program. This donation is matching funds from the previous donation and arranged by Doug and Ruth Eaton in memory of their long-time friend Norman Burke.

- ✓ Motion by Jeanie Smith, second by Kim Norton to approve the consent agenda as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5. ACTION ITEMS

5.A. Approve Personnel Matters

Resignation:

Brittany Mermod, Freshman Volleyball Coach, Effective May 9, 2017

New Hire (pending fingerprint and TB clearance):

Donna Berry, Alternative Education Secretary, Effective August 9, 2017

- ✓ Motion by Jeanie Smith, second by Rob Lyons to approve the personnel matters as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.B. Approve 3rd Interim Budget Report and Budget Adjustments

Presentation of 3rd Interim Budget Report and approval of proposed budget adjustments.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the 3rd Interim Budget Report and budget adjustments as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.C. Approve 2017-2018 Contract Renewal with Tuolumne County Recreation Department

The district annually leases its facilities to the Recreation Department in the amount of \$15,000 for summer recreation offerings to the public.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the contract renewal as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.D. Approve Renewal of Agreement with Kontraband Interdiction & Detection Services (KIDS) for the 2017/18 School Year

The district finds it beneficial to have its school sites searched by drug dogs and their handlers. Renewing this contract would continue this service. Services provided in the amount of \$408 per visit with six visits per year.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the contract renewal as presented.
- ✓ Student Preferential Vote: Aye

- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.E. Approve 2017-2018 Administrator Induction Program Agreement with Stanislaus County Office of Education

This program supports candidates enrolled SCOEs Administrative Services Credential Program. Educator Effectiveness Grant funds pay for one administrator.

- ✓ Motion by Rob Lyons, second by Kim Norton to approve the contract renewal as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.F. Approve 2017-2018 Lease Renewal with Tuolumne County Historical Society

The Historical Society leases two rooms in the amount of \$50 each per month for storage purposes in the Dome.

- ✓ Motion by Jeanie Smith, second by Rob Lyons to approve the lease renewal as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.G. Approve 2017-2018 Designation of CIF Representatives to League

The District recommends approving the 2017-2018 CIF Designated Representatives as follows: Ben Howell, Principal; and Karen Sells, Assistant Principal/Athletic Director.

- ✓ Motion by Kim Norton, second by Rob Lyons to approve the CIF representatives as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.H. Approve New Program for Special Education

Point Quest-Sonora Partnership Overview

Point Quest has proposed a program in collaboration with Sonora High School and the local SELPA which we all feel will best fit the population to be served. This program emphasizes an approach based in the theory and application of Applied

levels of support provided by Point Quest will be organized to best support the teacher in the room as well as the behavioral wellbeing of the students. As we have learned in our brick and mortar sites along with our partnerships with other school districts, the cooperation between the educational and behavior management teams is integral to the success of students with exceptional needs. Essentially, Point Quest will be handling the behavioral management piece of the classroom environment, providing aides, supervision, intervention materials and procedures, as well as consultation and training for the teacher. All data will be collected, summarized and interpreted by Point Quest staff along with the teacher so that clear data and conclusions can be drawn for IEPs. The educational expertise and curriculum development will be the responsibility of the teacher and Sonora High team. Point Quest will be able to offer as much or as little support in this area as requested, however we will ultimately defer to the teacher on educational matters. We hope to be able to provide a partnership that is beneficial for all involved. See attachment for further details.

- ✓ Motion by Jeanie Smith, second by Kathy Ankrom to approve the new program for special education as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Rob Lyons)
 Noes: 1 (Kim Norton)
 Abstain: 0
 Absent: 1 (Jeff Norstrom)

5.I. Approve New Job Description Classroom Teacher – Special Education: Moderate/Severe Disabilities and Memorandum of Understanding (MOU)

With the creation of the new special education program, the district needs a new job description for the classroom teacher who will serve special education students with moderate to severe disabilities.

- ✓ Motion by Jeanie Smith, second by Rob Lyons to approve the new job description and MOU as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
 Noes: 0
 Abstain: 0
 Absent: 1 (Jeff Norstrom)

5.J. First Reading with Consideration to Waive Additional Readings and Approve Exhibit 1330 Use of School Facilities

With new facilities and outdated pricing, the district recommends revising rental prices for use of district facilities commencing with the 2017-2018 school year. The revised fee schedule is being presented for board consideration as Exhibit 1330.

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the exhibit as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
 Noes: 0
 Abstain: 0
 Absent: 1 (Jeff Norstrom)

5.K. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 3541.2 Transportation for Students with Disabilities

Policy updated to clarify criteria for individualized education program (IEP) teams to use when determining a student's transportation needs. Regulation deleted and material moved to BP regarding provision of alternative transportation when a student is excluded from school bus transportation for disciplinary or other reasons, and transportation of service animals.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the BP and AR as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.L. First Reading with Consideration to Waive Additional Readings and Approve BP 4211 Recruitment and Selection

This policy is new to Sonora Union HSD and needed for the Civil Rights Review requirements. The policy clarifies the district's commitment and process for hiring qualified individuals. Note: CSBA has no AR recommendation.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to waive additional readings and approve the BP as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

5.M. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 5113 Absences and Excuses

Policy updated to reflect reasonable methods by which students can verify absences due to illness or quarantine. Regulation updated to reflect new law which provides that a student's attendance at his/her own naturalization ceremony to become a United States citizen constitutes an excused absence. Regulation also adds notifications that a student may be excused for religious exercises.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the BP and AR as presented.
- ✓ Student Preferential Vote: Aye
- ✓ Board Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Kim Norton)
Noes: 0
Abstain: 0
Absent: 1 (Jeff Norstrom)

6. PUBLIC COMMENT PERIOD for closed session items

Members of the public are welcome to address the board at this time regarding items designated for closed session. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no public comment regarding Closed Session items.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 8:30 pm.

7.A. Personnel Matters Pursuant to Government Code section 54957

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 8:41 pm.
- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. Personnel Matters Pursuant to Government Code section 54957

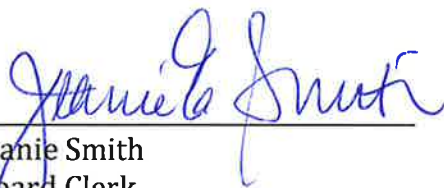
Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff

- No matters were presented for voting.


10. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 8:41 pm.



Jeanie Smith
Board Clerk



Patrick A. Chabot
Board Secretary



Cindy Costello
Recording Secretary