

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Regular Board of Trustees Meeting**

**January 03, 2017**                      **Tuesday, 6:00 PM**  
Sonora Union High School District, Conference Room FL-1,  
100 School Street, Sonora, CA 95370

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**Members Present:** Kathy Ankrom, President  
                            Jeanie Smith, Clerk  
                            Rob Lyons, Member  
                            Jeff Norstrom, Member  
                            Kim Norton, Member  
                            Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff and students, and members of the public.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:01 pm.

**1.B. Pledge of Allegiance**

- Kathy Ankrom led the Pledge of Allegiance.

**1.C. Adopt Agenda as Presented/Amended**

- ✓ Motion by Jeff Norstrom, second by Jeanie Smith to approve the agenda as presented.
- ✓ Board Vote:   Student Preferential Vote: Aye  
                            Ayes: Unanimous

**2. PUBLIC COMMENT**

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to three minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no Public Comment.

**3. COMMUNICATIONS**

**3.A. Presentation(s)**

**3.A.A. Oath of Office for Board Member Jeanie Smith**

- Mr. Chabot led Jeanie Smith in the oath of office.

**3.B. Information Items**

**3.B.A. Student Representative Communication**

- Levi Houghton shared an update for ASB and sports.

**3.B.B. CSEA Communication**

- Danny Hinkel introduced himself as the new CSEA president and explained that Anthony Finney is the vice president, Jean Sheehan is the treasurer, and Michelle Henry is the secretary.

**3.B.C. Federation of Teachers Communication**

- There was no Federation of Teachers communication.

**3.B.D. Superintendent Communication**

- Mr. Chabot shared that during winter break, he showed the construction progress to his daughters who graduated from SHS.

**3.B.E. Board of Trustees Communication**

- There was no Board of Trustees communication.
- A member of the public was pleased to see the CSEA president at the meeting.

**3.C. Discussion Items**

**3.C.A. School Construction Projects - Pat Chabot**

- Mr. Chabot gave an update on the construction projects.

**3.C.B. Fiscal Recovery Plan Update - Pat Chabot**

The Fiscal Recovery Plan has been submitted to Tuolumne County Superintendent of Schools.

- Mr. Chabot explained that we are expecting the response from TCSOS by January 17, 2017, and he expects to report out on that response at the next board meeting.

**3.C.C. Board Workshop Facilitator - Pat Chabot**

- The board discussed using an external or internal facilitator for their annual self-evaluation and goal-setting workshop. They feel that Mr. Chabot would do a good job of facilitating the workshop and this would financially benefit the district.

**3.C.D. Suggestions for Future Agenda Items**

- Discuss public use of track and field
- Discuss future plans to make the pool a money maker

**4. CONSENT AGENDA**

**4.A. Approve the Minutes for the Board Meeting held on December 13, 2016**

**4.B. Approve Fund Transfer(s) Listed**

\$20,000 from the Adult Ed Fund (11) to the General Fund (1) to reduce 16/17 General Fund contribution for Adult Education.

\$680.34 from the General Fund (1) to the Adult Ed Fund (11) to move bus driver training expenses out of Adult Ed Block Grant, back to General Fund.

\$299 from the General Fund (1) to the Adult Ed Fund (11) to move counselor conference payment.

- ✓ Motion by Levi Houghton, second by Kim Norton to approve the Consent Agenda as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5. ACTION ITEMS**

**5.A. Personnel Matters**

New Hire: (Pending fingerprint and TB clearance)

Dana Vaccarezza, Chief Business Official, effective TBD

- ✓ Motion by Jeanie Smith, second by Levi Houghton to approve the Personnel Matters as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5.B. Accept the District Annual Financial Audit for the 2015/16 Fiscal Year**

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code Section 41020.3, the Governing Board must review and accept the prior year's financial report/audit at a public meeting. The annual financial audit has been prepared by the auditing firm of Vavrinek, Trine, Day & Co.

- ✓ Motion by Jeanie Smith, second by Kim Norton to accept the District Annual Financial Audit for the 2015/16 Fiscal Year as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5.C. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 6146.1 High School Graduation**

The district recommends revising the policy and regulation to reflect graduation requirements as stated in the Fiscal Recovery Plan. Also updated to reflect new law (SB 172) which suspends, through the 2017-18 school year, the requirement that each student completing grade 12 successfully pass the high school exit exam as a condition of receiving a diploma or graduating from high school.

- ✓ Motion by Rob Lyons, second by Levi Houghton to waive additional readings and approve the BP and AR as presented.
- ✓ Motion by Rob Lyons, second by Levi Houghton to amend the first motion and approve this first reading of the BP and AR.

- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5.D. First Reading with Consideration to Waive Additional Readings and Approve BB 9323 Meeting Conduct**

Bylaw revised to allow speakers five minutes to address the board and to allow non-English speakers to receive at least twice the allotted.

- ✓ Motion by Rob Lyons, second by Kim Norton to waive additional readings and approve the bylaw as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5.E. First Reading with Consideration to Waive Additional Readings and Approve BB and E 9323.2 Actions by the Board**

Bylaw and exhibit revised to specify board actions requiring more than a majority vote.

- ✓ Motion by Kim Norton, second by Jeanie Smith to waive additional readings and approve the bylaw and exhibit as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**5.F. First Reading with Consideration to Waive Additional Readings and Approve BB and AR 9400 Board Self-Evaluation**

Bylaw and regulation revised to clarify that the use of a facilitator for the self-evaluation and goal setting process is optional.

- ✓ Motion by Levi Houghton, second by Rob Lyons to waive additional readings and approve the bylaw and regulation as presented.
- ✓ Board Vote: Student Preferential Vote: Aye  
Ayes: Unanimous

**6. PUBLIC COMMENT**

Members of the public are welcome to address the board at this time regarding items designated for closed session. Public comments are limited to three minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no Public Comment.

**7. CLOSED SESSION**

- The meeting adjourned to Closed Session at 6:48 pm.
- The student representative departed from the meeting.

**7.A. Personnel Matters**

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff pursuant to Government Code section 54957

**8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION**

- The meeting reconvened to Open Session at 7:19 pm.
- No actions were taken during Closed Session.

**9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

**9.A. Personnel**

Public Employee: Discipline/Dismissal/Release/Non-reelect/Layoff pursuant to Government Code section 54957

- No matters were presented for voting.

**10. ADJOURNMENT**

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:19 pm.



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Jeanie Smith  
Board Clerk



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Patrick A. Chabot  
Board Secretary



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Cindy Costello  
Recording Secretary