

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
November 15, 2016 **Tuesday, 6:00 PM**
Sonora Union High School District, **Sonora High School Auditorium,**
430 N Washington St, Sonora, CA 95370

Members Present: Kathy Ankrom, President
Rob Lyons, Member
Jeanie Smith, Member
Jeff Norstrom, Member

Members Absent: Katryn Weston, Clerk
Levi Houghton, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, SHS Principal Ben Howell, Alt Ed Principal Roy Morlan, SUHSD staff and students, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:01 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the agenda as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

2. PUBLIC COMMENT PERIOD

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no Public Comment.

3. COMMUNICATIONS

3.A. Presentation(s)

3.A.A. \$1,000 Donation to Support SAT Workshop – Jim Grinnell and Karl Dambacher

- Jim Grinnell gave information regarding Sonora Rotary's financial support of an SAT workshop at SHS in an effort to raise our students' SAT scores.

3.A.B. Fiscal Crisis & Management Assistance Team (FCMAT) Report - FCMAT Representative, Margie Bulkin and Lisa Rico

Budget Review and Fiscal Health Risk Analysis for the Sonora Union High School District, prepared by FCMAT on behalf of the Tuolumne County Superintendent of Schools.

- Margie Bulkin read a statement before introducing Marisa Ploog from FCMAT.
- Marisa Ploog from FCMAT presented the FCMAT report.
- Board members, staff, students, and community members shared their opinions in response to the FCMAT report. Most were in support of the many great programs offered at SHS and asked that those programs as well as the exceptional staff remain through the budget cuts that will be made.

Recess:

- The meeting was adjourned for a short break at 8:06 pm.
- The meeting reconvened at 8:20 pm.

3.B. Information Items

3.B.A. Student Representative Communication

- There was no student representative communication.

3.B.B. CSEA Communication

- There was no CSEA communication.

3.B.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

3.B.D. Superintendent Communication

- Mr. Chabot gave an update on the sports teams that are still in the playoffs.

3.B.E. Board of Trustees Communication

- There was no board of trustees' communication.

3.B.F. 1st Quarter Interest Report and Apportionment - Kim Burr

- Kim Burr gave the 1st Quarter Interest Report and Apportionment.

3.B.G. 2016-2019 College Readiness Block Grant Plan - Pat Chabot

- Mr. Chabot presented the College Readiness Block Grant Plan.

3.C. Discussion Items

3.C.A. School Construction Projects - Pat Chabot

- Mr. Chabot shared that the pool projects are on schedule.

3.C.B. Suggestions for Future Agenda Items

- Suggested future agenda items were the Fiscal Recovery Plan and the budget.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Regular Board Meeting held on November 1, 2016

4.B. Approve Bills and Warrants

4.C. Approve Renewal of Agreement with Stanislaus County Office of Education for Teacher Induction Program

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the Consent Agenda as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5. ACTION ITEMS

5.A. Approve Personnel Matters

Resignation for Retirement:

Bruce Pierson, Special Needs Bus Driver, effective December 30, 2016

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the Personnel Matters as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.B. Consideration to Adopt College and Careers Access Pathways (CCAP) Partnership Agreement

Assembly Bill 288 allows the governing board of a community college district to enter into a CCAP partnership with the governing board of a school district for the purpose of offering or expanding dual enrollment opportunities for students.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the agreement as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)

Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.C. Set Date and Time for Annual Board Organizational Meeting

At its regular meeting held immediately prior to December 2, 2016, the Governing Board is required to decide the date and time the annual organizational meeting shall be held. The annual organizational meeting must be held between December 2, 2016 and December 17, 2016, inclusive, at which time the Governing Board elects a president and a clerk from its members. The regular meeting scheduled during that time frame is December 6, 2016 at 6:00 pm.

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the suggested date for the annual organizational meeting as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.D. Set Date and Time for Special Meeting to Hold a Budget Workshop

The district recommends holding a special meeting on December 1, 2016 from 1:00 - 3:00 for a budget workshop.

- ✓ Motion by Jeff Norstrom, second by Jeanie Smith to approve the suggested date of Dec. 1 for the special meeting.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 3 (Kathy Ankrom, Jeff Norstrom, Jeanie Smith)
Noes: 1 (Rob Lyons)
Abstain: 0
Absent: 1 (Katryn Weston)
- ✓ Motion amended by Jeff Norstrom, second by Jeanie Smith to hold the meeting on November 28, 2016 at 1:00 pm for a budget workshop.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.E. Approve Revised Overnight Field Trip Request for Close-Up in Washington DC

The coordinator for this trip is requesting the dates be moved to Jan. 21-28, 2017 (the week following the originally approved dates). This trip will be paid for by the students attending, fundraising and a grant for the transportation.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to approve the revised overnight field trip as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)

Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.F. Approve Revised Job Description for Senior Office Specialist – Transportation

The job description has been revised to better fit the needs of the department.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to approve the revised job description as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.G. First Reading with Consideration to Waive Additional Readings and Approve BP, AR and E 3230 Federal Grant Funds

New mandated policy and regulation reflect requirements for the management of federal grant funds contained in the "Uniform Guidance". Policy addresses the board's desire to maintain fiscal integrity and transparency in the use of federal grant funds, key components of the district's financial management system, and the submission of performance reports. Regulation includes written procedures related to allowable costs, procurement, cash management, audits, and records.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the first reading and hold the final reading at a future meeting.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.H. First Reading with Consideration to Waive Additional Readings and Approve BP 3312 Contracts

Policy updated to reflect new law which mandates policy when the district chooses to enter into a contract with a third party for digital storage, maintenance, or retrieval of student records. Policy also updates section for contracts for non-nutritious foods or beverages.

Note: CSBA does not have an AR recommendation.

- ✓ Motion by Jeanie Smith, second by Rob Lyons to waive additional readings and approve the BP as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.I. First Reading with Consideration to Waive Additional Readings and Approve AR 3514.2 Integrated Pest Management

Regulation updated to reflect new law which requires certain persons to complete a Department of Pesticide Regulation approved training course beginning July 1, 2016; posting of the IPM plan on the district web site or distribution of the plan with the annual parental notification whenever non-exempted pesticide will be used; and requires the annual notification to include the Internet address where the school's IPM plan is posted, if applicable, and the opportunity to view the IPM plan in the school office.

Note: CSBA does not have a BP recommendation.

- ✓ Motion by Jeanie Smith, second by Rob Lyons to waive additional readings and approve the AR as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

5.J. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 5113.1 Chronic Absence and Truancy

Policy updated to reflect the inclusion of chronic absenteeism as a measure of student engagement in the LCAP and to include a formula for calculating the chronic absenteeism rate for this purpose.

- ✓ Motion by Rob Lyons, second by Jeanie Smith to waive additional readings and approve the BP and AR as presented.
- ✓ Board Vote: Student Preferential Vote: Absent
Ayes: 4 (Kathy Ankrom, Rob Lyons, Jeff Norstrom, Jeanie Smith)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6. PUBLIC COMMENT PERIOD

Members of the public are welcome to address the board at this time regarding items designated for closed session. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no Public Comment.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 8:40 pm.

7.A. Personnel Matters

Public Employee: Discipline/Dismissal/Release/Non-reelect/Complaint pursuant to Government Code section 54957

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 9:04 pm.

- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. Personnel Matters

Public Employee: Discipline/Dismissal/Release/Non-reelect/Complaint pursuant to Government Code section 54957

- No matters were presented for voting.

10. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 9:04 pm.



Katryn Weston
Board Clerk



Patrick A. Chabot
Board Secretary



Cindy Costello
Recording Secretary