

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
August 02, 2016 Tuesday, 5:30 PM
Sonora Union High School District, District Conference Room, FL-1
100 School Street, Sonora, CA 95370

Please note the early meeting time of 5:30 pm to accommodate for the construction tour.

Members Present: Kathy Ankrom, President
Jeanie Smith, Member
Rob Lyons, Member
Jeff Norstrom, Member (arrived at 6:00 pm)

Members Absent: Katryn Weston, Clerk

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, Alt Ed Principal Roy Morlan, SHS Principal Ben Howell, Food Service Manager Gail Staggs, and members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 5:35 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Amendment: Add to 6.J. "BP and" AR 5121

- Motion by Jeanie Smith, second by Rob Lyons to approve the agenda as amended.
- Vote: Ayes: 3 (Kathy Ankrom, Jeanie Smith, Rob Lyons)
Noes: 0
Abstain: 0
Absent: 2 (Katryn Weston, Jeff Norstrom)

2. CONSTRUCTION TOUR - WLCCS Andy Galbraith

- The group was led on a tour of the Cafeteria by Andy Galbraith of WLCCS.
- The meeting reconvened at 6:06 pm.

Note: Jeff Norstrom arrived at 6:00 pm.

3. PUBLIC COMMENT PERIOD (Approximately 6:00 pm)

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions

for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no public comment.

4. COMMUNICATIONS

4.A. Information Items

4.A.A. Report on Public Employee Evaluation: Superintendent - Kathy Ankrom

- Kathy Ankrom stated that the board of trustees met and discussed the evaluation of Superintendent Patrick Chabot on June 21, 2016. She met with Mr. Chabot to review the details and the board has given the superintendent a successful evaluation.

4.A.B. CSEA Communication

- There was no CSEA communication.

4.A.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

4.A.D. Superintendent Communication

- Mr. Chabot shared that \$3,100 of fundraising bricks have been purchased, FCMAT visits the district next week, Alt Ed will report Adult Ed data for 2015/16 as required by the grant, and fire alarm bids are expected tomorrow. He gave an update of SUHSD's prevention measures being taken regarding the chemicals from the previous dry cleaners across the street; charcoal air filters are being installed in the admin/library buildings, we're increasing the fresh air being filtered into those buildings; a fan was installed in the crawlspace under the Centennial Building to keep the air moving and maintenance will fill any holes in the flooring; and in the cafeteria, the new concrete offers layers of protection. All studies and work will be paid for by the grant secured by DTSC. Mr. Chabot reminded the group that although we are taking preventative action, our highest reading was extremely low. Lastly, Mr. Chabot gave his condolences to former student Thomas Kruetzfeldt, who recently lost his father, stepmother and grandparents in an airplane crash. Our cross country and track coaches are in contact with him to provide support.

4.A.E. Board of Trustees Communication

- There was no Board of Trustees comment.

4.A.F. 4th Quarter Interest Report and Apportionment for 2015/16

- Kim Burr reported on the 4th Quarter Interest and Apportionment.

4.A.G. State Budget Update – Kim Burr

- Projected COLA for 2016/17 is 0%, 2017/18 is 1.11%, and 2018/19 is 2.42%. Kim explained that when we hear the state is giving additional funds to education, it is in the form of upcoming grants such as classified employees to become teachers, truancy and drop out programs, clean water to students, and more. Additional information will come when applications for grants become available.

4.B. Discussion Items

4.B.A. School Construction Projects - Pat Chabot

- Mr. Chabot explained that the pile driving is still scheduled to be completed before school starts. The driveway near the cafeteria is to be poured Wednesday and signs for the field should arrive any day. Once the two safe passages to the field are completed and signage is in place, we will open the field to the public.

4.B.B. Suggestions for Future Agenda Items

- Review budget again in the near future.
- There was no Public Comment.

5. CONSENT AGENDA

5.A. Approve the Minutes for the Regular Board Meeting held on July 12, 2016

5.B. Accept Donation(s) Listed Below

One Bass Guitar and one alto saxophone with a total value of \$500 from Hillary Iserman for the Golden Regiment Band.

5.C. Approve Fund Transfer(s) Listed Below

\$557.73 from the Adult Ed Fund (11) to General Fund (1) for 2015/16 Adult Ed Resource #0000 Worker's Compensation Insurance

\$585.94 from the Adult Ed Fund (11) to the General Fund (1) for 2015/16 Adult Ed Block Grant Resource #6391 Worker's Compensation Insurance

\$4,273.52 from the Cafeteria Fund (13) to the General Fund (1) for 2015/16 Cafeteria Worker's Compensation Insurance

\$10,000 from the General Fund (1) to the Cafeteria Fund (13) for Final 2015/16 General Fund contribution to Cafeteria Fund

\$20.18 from the Cafeteria Fund (13) to the General Fund (1) for 2015/16 Cafeteria 4th quarter fuel

\$104.64 from the Cafeteria Fund (13) to the General Fund (1) for 2015/16
Cafeteria 4th quarter vehicle maintenance

\$18,216.42 from the Cafeteria Fund (13) to the General Fund (1) for 2015/16
Cafeteria Indirects @ 5.11%

\$3,402.98 from the Adult Ed Fund (11) to the General Fund (1) for 2015/16
Adult Ed Block Grant Indirects at LEA 8.45%

\$30,000 from the General Fund (1) to the Cafeteria Fund (13) for Partial
2016/17 General Fund contribution to Cafeteria Fund needed for July Cash Flow.

\$35,000 from the General Fund (1) to the Adult Ed Fund (11) for 2016/17
General Fund contribution for Adult Education needed for July Cash Flow.

5.D. Approve Renewal of Agreement with TCSOS for Technology Support Services

5.E. Approve Renewal of Agreement with TCSOS for Instructional Media and Curriculum (IMC) Services

5.F. Approve Renewal of Agreement with TCSOS for School Attendance Review Board (SARB) Services

5.G. Approve Renewal of Agreement with TCSOS for QCC Services

5.H. Approve Renewal of Agreement with TCSOS for 2016/17 Network Access Agreement

5.I. Approve Renewal of Agreement with CA Property Record Systems (CPRS) for Software Access

This software puts the District in compliance with the CA State Ed Code, GAAP and GASB Statement 34 accounting and reporting requirements.

5.J. Approve Renewal of Agreement with Columbia College for the Middle College Program

5.K. Approve Renewal of Agreement with the State of California-Sierra Conservation Center for Summer Work Projects

- Motion by Jeanie Smith, second by Jeff Norstrom to approve the Consent Agenda as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6. ACTION ITEMS

6.A. Approve Personnel Matters

Change in Assignment:

Robert Mayben, from 0.4 FTE Ranch Manager/0.6 FTE Special Education Coordinator, totaling 225 days; to 0.8 FTE Special Education Coordinator/0.2 FTE Special Education Teacher plus 12 Days as 1.0 FTE Special Education Coordinator and 30 days as 1.0 FTE Ranch Manager, totaling 222 days; effective 2016/17 school year

- Motion by Rob Lyons, second by Jeanie Smith to approve the Personnel Matters as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.B. Approve the Sonora High School 2015/16 Single Plan for Student Achievement

The Single Plans for Student Achievement must be approved by the Board each year and submitted to the County Office of Education.

- Motion by Jeff Norstrom, second by Jeanie Smith to approve the SHS 2015/16 SPSA as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.C. Approve the Milk Bid for the 2016/17 School Year

Milk Bids have been received from Crystal Creamery, Producers Dairy and Sysco for the 2016/17 school year. Lowest bid was from Producers Dairy at \$0.174 half-pint 1% low fat milk and \$0.18 half-pint fat-free chocolate mile. District Administration recommends to the Board to award the bid to Producers Dairy.

- Motion by Rob Lyons, second by Jeff Norstrom to approve the milk bid for 2016/17.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.D. Approve Resolution 2016/17-01 Establish Temporary Internal Cash Borrowing Between Funds

- Motion by Jeanie Smith, second by Rob Lyons to approve Resolution 2016/17-01 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.E. Approve Submitting the Letter of Response to the Grand Jury Regarding the Ralph M. Brown Act Committee Report

- Motion by Rob Lyons, second by Jeff Norstrom to approve submitting the attached letter of response to the Grand Jury.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katrryn Weston)

6.F. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 0420 - School Plans/Site Councils

Policy and regulation updated to reflect requirements to align the district's LCAP with the strategies in each school's single plan for student achievement (SPSA) and the repeal of certain categorical programs that had been included in the state's consolidated application. Policy clarifies the continuing need for schools participating in specified state or federal categorical programs to develop the SPSA.

- Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BP and AR 0420 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katrryn Weston)

6.G. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 4118 - Dismissal/Suspension/Disciplinary Action

Policy retitled and updated to include board actions related to the dismissal of certificated employees, formerly in AR 4117.4. Policy reflects new law which allows notice of the board's intent to suspend or dismiss an employee to be given to the employee at any time of year except when the charge is unsatisfactory performance, and requires any notice given outside of the instructional year to be served personally upon the employee.

- Motion by Jeanie Smith, second by Rob Lyons to waive additional readings and approve BP and AR 4118 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katrryn Weston)

6.H. Approve Deletion of AR 4117.4 Dismissal

District recommends deleting regulation as concepts have been moved into BP/AR 4118 - Dismissal/Suspension/Disciplinary Action.

- Motion by Rob Lyons, second by Jeff Norstrom to approve deletion of AR 4117.4 as it was presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0

Abstain: 0
Absent: 1 (Katryn Weston)

6.I. First Reading with Consideration to Waive Additional Readings and Approve BP 4131 - Staff Development

Policy updated to reflect new law which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.

- Motion by Jeff Norstrom, second by Jeanie Smith to waive additional readings and approve BP 4131 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.J. First Reading with Consideration to Waive Additional Reading and Approve BP and AR 5121 - Grades/Evaluation of Student Achievement

Regulation updated to reflect new law which requires districts to submit the GPA of students in grade 12 to the Cal Grant program. Revised regulation condenses material prohibiting lowering of a foster youth's grades for absences due to a change in placement or specified court-related activities. Regulation also revised regarding grading for repeated classes.

- Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BP and AR 5121 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.K. First Reading with Consideration to Waive Additional Readings and Approve AR and BP 6020-Parent Involvement

Districts receiving federal Title 1 funds are required to have a written parent involvement policy. The Regulation is new to Sonora UHSD, while the Board Policy is updated to reflect updates in parent involvement at schools.

- Motion by Rob Lyons, second by Jeff Norstrom to waive additional readings and approve BP and AR 6020 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.L. First Reading with Consideration to Waive Additional Readings and Approve BP and AR 6173-Education for Homeless Children

Regulation updated to reflect new law which requires districts to award partial credits to homeless students who transfer from school to school, and exempts homeless students who transfer in grades 11-12 from locally established high

school graduation requirements. Regulation also requires districts to notify the district liaison for homeless students when a homeless student is recommended for expulsion and, when a change of placement is proposed for a homeless student with disabilities, to invite the district liaison to participate in the IEP meeting to make a manifestation determination. Regulation revised to reflect law providing that upon enrollment, a homeless student will be immediately deemed to meet residency requirements for participation in interscholastic sports or other extracurricular activities.

- Motion by Jeff Norstrom, second by Rob Lyons to waive additional readings and approve BP and AR 6173 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

6.M. First Reading with Consideration to Waive Additional Readings and Approve BB 9321 - Closed Session Purposes and Agendas

Bylaw updated to clarify that the Board may meet in closed session under the "personnel exception" of the Brown Act to discuss or act upon a reduction of compensation that results from the imposition of discipline. The Board may also meet with the district's designated representatives in closed session under the "labor exception" of the Brown Act to discuss salaries, salary schedules, or compensation paid in the form of fringe benefits to its employees, including the Superintendent.

- Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BB 9321 as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Rob Lyons, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Katryn Weston)

7. ADJOURNMENT

Late agenda material can be inspected in the superintendent's office at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12, 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 6:55 pm.



Katryn Weston
Board Clerk



Cindy Costello
Recording Secretary



Patrick A. Chabot
Board Secretary