

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Regular Board of Trustees Meeting**  
**June 21, 2016**                      **Tuesday, 6:00 PM**  
Sonora Union High School District, District Conference Room, FL-1  
100 School Street, Sonora, CA 95370

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**Members Present:**                      Kathy Ankrom, President  
  Katrryn Weston, Clerk  
  Jeanie Smith, Member  
  Jeff Norstrom, Member (arrived at 6:15 pm)

**Members Absent:**                      Rob Lyons, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, Alternative Education Principal Roy Morlan, SHS Principal Ben Howell and members of the public.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:08 pm.

**1.B. Pledge of Allegiance**

- Kathy Ankrom led the Pledge of Allegiance.

**1.C. Adopt Agenda as Presented/Amended**

- Motion by Katrryn Weston, second by Jeanie Smith to approve the agenda as presented.
- Vote:   Ayes: 3 (Kathy Ankrom, Katrryn Weston, Jeanie Smith)  
          Noes: 0  
          Abstain: 0  
          Absent: 2 (Jeff Norstrom, Rob Lyons)

**2. PUBLIC HEARING**

**2.A. Cassina High School 2015/16 Single Plan for Student Achievement**

The Single Plan for Student Achievement represents a school's continuous improvement of student achievement. It includes a comprehensive review of data and the development of actions necessary to achieve school goals.

- The public hearing for the 2015/16 Cassina High School Single Plan for Student Achievement opened at 6:10 pm.
- There was no public comment.
- The public hearing was closed at 6:10 pm.

**2.B. 2016/17 Balances Above Minimum Reserve Requirements**

This document discloses the reasons for assigned and unassigned ending fund balances above minimum recommended reserves.

- The public hearing for the 2016/17 Balances Above Minimum Reserve Requirements opened at 6:10 pm.

- There was no public comment.
- The public hearing closed at 6:10 pm.

### **3. PUBLIC COMMENT PERIOD**

Members of the public are welcome to address the board at this time regarding items that are not on the agenda. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no public comment.

### **4. COMMUNICATIONS**

#### **4.A. Presentation(s)**

##### **4.A.A. Cassina High School 2015/16 Single Plan for Student Achievement - Roy Morlan**

The Single Plan for Student Achievement represents a school's continuous improvement of student achievement. It includes a comprehensive review of data and the development of actions necessary to achieve school goals.

- Mr. Morlan presented the 2015/16 Cassina High School Single Plan for Student Achievement, explaining that the goals in this plan are the same goals found in the LCAP. He plans to create a School Site Council next year to involve parents in new ways. Mrs. Pinocchio participated in the Rigorous Curriculum Development and found it to be beneficial.

Note: Jeff Norstrom arrived at 6:15 pm.

#### **4.B. Information Items**

##### **4.B.A. CSEA Communication**

- There was no CSEA communication.

##### **4.B.B. Federation of Teachers Communication**

- There was no Federation of Teachers communication.

##### **4.B.C. Superintendent Communication**

- Mr. Chabot invited everyone to attend the Milton Baker plaque dedication ceremony, Thursday at 10:00 am, dedicating the tree that he grew from a seed; he read the Grand Jury report; shared the athletic brick order form; and recognized Board Member Jeanie Smith for having perfect attendance in 2015/16.

**4.B.D. Board of Trustees Communication**

- Kathy Ankrom shared the article in the Union Democrat covering Karen Sells as our athletic director.

**4.C. Discussion Items**

**4.C.A. School Construction Projects - Pat Chabot**

- Mr. Chabot shared that the track has been water-tested, is now being cleaned, and surfacing should be completed in two weeks. Signs are being made to keep out the public during the curing time and administration is planning to hold a community meeting to share the rules for future track use.

**4.C.B. Suggestions for Future Agenda Items**

- No suggestions were made for future agenda items.

**5. CONSENT AGENDA**

**5.A. Approve the Minutes for the Regular Board Meeting held on June 7, 2016**

**5.B. Approve Bills and Warrants**

**5.C. Accept Donation(s) Listed Below**

\$1,510 from Sonora High Ag Boosters for the FFA program.

\$1,000 from Sonora High School Foundation to Robert Mayben for the Wildcat Ranch.

\$1,000 from Sonora High School Foundation to Stephanie Watson for the Close-Up Field Trip.

\$1,000 from Sonora High School Foundation to Kathy Spotorno for the weight room at Sonora High School.

**5.D. Approve Fund Transfer(s) Listed Below**

\$10,000 from the Adult Ed Fund (11) to Economic Uncertainties Fund (17) for REVERSE cash flow for March 2016 General Fund.

\$10,000 from the Adult Ed Fund (11) to Economic Uncertainties Fund (17) for REVERSE cash flow for May 2016 General Fund.

\$40,000 from the Cafeteria Fund (13) to Economic Uncertainties Fund (17) for REVERSE cash flow for May 2016 Cafeteria Fund.

\$104,157 from the Economic Uncertainties Fund (17) to the General Fund (1) for transfer for technology equipment: 18 desktop computers; 261 Chromebooks.

\$185,000 from the Special Reserve Other Post-Employment Benefits Fund (20) to the General Fund (1) for Fund 20 transfer to General Fund (1) for 2015/16 OPEB expenses.

**5.E. Approve Renewal of Contract with Tuolumne County Superintendent of Schools for the County-Wide Interdistrict Attendance Agreement**

- Motion by Jeff Norstrom, second by Katryn Weston to approve the consent agenda as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6. ACTION ITEMS**

**6.A. Approve Bid for Surveillance Camera System**

Name: Surveillance Systems Integration, Incorporated (SSI)

City: Rocklin, CA

Amount: \$147,924

- Motion by Jeanie Smith, second by Katryn Weston to approve the bid as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.B. Approve 2016-17 Local Control and Accountability Plan (LCAP)**

Local Education Agencies in California (LEA) are required to submit an approved Local Control and Accountability Plan (LCAP). The plan states annual goals for the District, outlines expenditure objectives, and is revised on an annual basis.

- Motion by Katryn Weston, second by Jeff Norstrom to approve the 2016/17 LCAP as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.C. Approve 2016-17 Proposed Budget, 2016-17 Education Protection Account (EPA), and 2016-17 Balances Above Minimum Reserve Requirements**

2016/17 Proposed Budget supporting documents are attached to this agenda. The 2016/17 Education Protection Account (EPA) is projected in the budget as \$201,484, all budgeted for classroom teacher salaries and benefits.

- Motion by Katryn Weston, second by Jeanie Smith to approve the 2016/17 Proposed Budget, 2016/17 EPA, and 2016/17 Balances Above Minimum Reserve Requirements as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.D. Approve 2016 Proposition 39 Energy Expenditure Plan (EEP)**

The energy efficiency measures in this project are estimated to save \$45,589.75 per year.

- Motion by Jeff Norstrom, second by Katryn Weston to approve the 2016 EEP as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.E. Approve 2016/17 Consolidated Application for Funding Federal Program**

Application for funding for:

Title I, Part A

Title II, Part A

Title VI, Part B, Sub Part 2

- Motion by Jeanie Smith, second by Katryn Weston to approve the 2016/17 Consolidated Application for Funding Federal Program as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.F. First Reading, Consideration to Waive Additional Readings and Approve AR & E 4112.5/4212.5/4312.5 Criminal Record Check**

AR deletes references to outdated process based on fingerprint identification cards, reflects law requiring the district to notify the DOJ when an applicant/employee whose fingerprints are maintained by DOJ is not hired or is terminated, and reflects law requiring the district to notify an applicant/employee when it receives notification from DOJ of the applicant/employee's criminal record. Also revised to reflect new law (SB 1461) which deletes requirement to annually notify DOJ of the identity of the custodian of records.

Exhibit renumbered and retitled from E 4112.62 Maintenance of Criminal Offender Records.

- Motion by Jeff Norstrom, second by Katryn Weston to waive additional readings and approve the AR and E as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.G. Approve Deletion of AR and E 4112.62/4212.62/4312.62 Maintenance of Criminal Offender Records**

Concepts moved into AR 4112.5 Criminal Record Check.

Exhibit renumbered and retitled as E 4112.5 Criminal Record Check.

- Motion by Katryn Weston, second by Jeff Norstrom to approve deletion of the AR and E as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.H. First Reading, Consideration to Waive Additional Readings and Approve BP 1240 Volunteer Assistance**

Policy updated to reflect new law AB 1443 which prohibits harassment of unpaid interns and volunteers. Also revised to delete material on options for volunteers working in a student activity program to obtain fingerprint clearance as this issue is addressed in AR.

- Motion by Jeff Norstrom, second by Katryn Weston to waive additional readings and approve the BP as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**6.I. First Reading, Consideration to Waive Additional Readings and Approve BP 2121 Superintendent's Contract**

Policy updated to clarify the conditions under which the Governing Board may meet in closed session under the "labor exception" of the Brown Act to discuss superintendent contract, or compensation paid in the form of fringe benefits as well as the maximum number of months that may be paid out for cash settlement upon termination of contract.

- Motion by Jeanie Smith, second by Katryn Weston to waive additional readings and approve the BP as presented.
- Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)  
Noes: 0  
Abstain: 0  
Absent: 1 (Rob Lyons)

**7. PUBLIC COMMENT PERIOD**

Members of the public are welcome to address the board at this time regarding items designated for closed session. Under the Brown Act, the board is not allowed to discuss items that are not on the agenda, but members listen carefully, and may ask questions for clarity. Public comments are limited to five minutes per person as well as a cumulative time of twenty minutes for any one topic.

- There was no public comment.

**8. CLOSED SESSION**

- The meeting adjourned to closed session at 7:35 pm.

**8.A. Personnel Matters: Public Employee-Superintendent**

**9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION**

- The meeting reconvened to open session at 7:47 pm.
- No actions were taken in closed session.

**10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION**

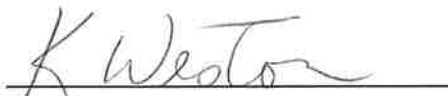
**10.A. Personnel Matters: Public Employee-Superintendent**

- No personnel matters were presented for action.

**11. ADJOURNMENT**

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California. In compliance with the Americans with Disabilities Act, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12 48 hours prior to the meeting.

- With no further business, the meeting was adjourned at 7:47 pm.



Katryn Weston  
Board Clerk



Patrick A. Chabot  
Board Secretary



Cindy Costello  
Recording Secretary