

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
May 17, 2016 Tuesday, 6:00 PM

Sonora Union High School District, District Conference Room, FL1
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
 Katryn Weston, Clerk
 Jeff Norstrom, Member
 Jeanie Smith, Member
 Elyse Quenneville, Student Representative

Members Absent: Rob Lyons, Member

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, Alternate Education Principal Roy Morlan, SHS Principal Ben Howell, and other staff members.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to adopt the agenda.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
 Noes: 0
 Abstain: 0
 Absent: 1 (Rob Lyons)

2. PUBLIC HEARING

2.A. 2016-17 Local Control and Accountability Plan (LCAP) - Ben Howell

Local Education Agencies in California (LEA) are required to submit an approved Local Control and Accountability Plan (LCAP). The plan states annual goals for the District, outlines expenditure objectives, and is revised on an annual basis.

- The Public Hearing for the 2016/17 LCAP was opened at 6:00 pm.
- The Public Hearing for the 2016/17 LCAP was closed at 6:01 pm.

2.B. 2016-17 Proposed Budget - Kim Burr

The 2016/17 Proposed Budget is available for review in the District Office, Room FL-4.

- The Public Hearing for the 2016/17 Proposed Budget was opened at 6:01 pm.
- The Public Hearing for the 2016/17 Proposed Budget was closed at 6:01 pm.

3. PUBLIC COMMENT PERIOD RE: ITEMS NOT ON THE AGENDA

The Board reserves the right to limit the time of presentations by individuals (five minutes) as well as cumulative time (twenty minutes) for any one issue. An individual addressing the Board is asked to do so from the podium.

Though the Board generally will not respond to public comments and inquiries, members listen carefully. Depending on the nature of the presentation, the Board President or Superintendent may respond or the President may call upon fellow Board members for brief comments, questions of clarification, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter.

In compliance with Board Policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, a Board member may direct the Superintendent to schedule an item for a future Board agenda.

Signing in, registration, and identification of name is not required in order to attend the meeting.

- There was no Public Comment.

4. COMMUNICATIONS

4.A. Presentation(s)

4.A.A. English Department - Will Sarkisian

- Will Sarkisian explained the department's teaching of argumentative writing and how to support the idea with evidence rather than opinion, and they plan to elaborate on this next year; Janean Woods will take over the senior project advisor position as Sherry Juhl retires; and the English department held a common assessment meeting recently and found it to be extremely beneficial.

4.A.B. Physical Education Department - Kathy Spotorno

- Spot and Rusty Price gave recognition to the maintenance department and how much work they have done for the PE department this year. They also gave thanks to the Board and administration for approving the upgrades to the equipment and floors to provide a safer and quieter environment for the classes. The teachers have tried moving curriculum to different times of the year and found that it worked well enough to continue with the new cycle. Spot shared data that shows placement of our students' physical abilities.
- Mr. Chabot thanked the PE department for their ability to work their curriculum around the construction schedule so well and recognized that they did it with good attitudes.

4.A.C. Social Studies Department - Steve Lee

- Steve Lee thanked the Board for hiring Carol Smith last year as she has been an asset to the department. Mr. Lee shared that he, Pete Smith, Stephanie Watson, Carol Smith and Dave Winslow work very well together as a team and adding John Hanson back next year will strengthen the writing side of their curriculum. They are looking at adopting new books in the near future. Mr. Lee finished by thanking the Board for the blessing of a great environment in which to work for so many years.
- The Board gave a standing ovation to Mr. Lee as he concluded the final department presentation of his career.

4.A.D. Local Control and Accountability Plan (LCAP) - Ben Howell

- Ben Howell shared that the LCAP explains how we will use our finances to fulfill specific goals. Actions and expected expenses for each action are listed under each goal. Mr. Howell reviewed each goal and action with the Board.

4.A.E. 2016-17 Preliminary Budget - Kim Burr

- Kim Burr explained the preliminary budget for the 2016/17 school year. We saw that as federal funding ends in some areas in the near future, the district will need to make some adjustments.

4.B. Information Items

4.B.A. Student Representative Report

- Elyse Quenneville shared that prom was held last Saturday at the Lazy Z Resort, seniors are presenting their senior projects to judges Tuesday and Wednesday of this week, Jazz Band and Pataflafla perform in the band room Wednesday at 6:00, Wind Ensemble and Choir perform in the auditorium on Thursday at 7:00, and seniors go to Disneyland for grad night next Wednesday.

4.B.B. CSEA Communication

- There was no CSEA communication.

4.B.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

4.B.D. Superintendent Communication

- Mr. Chabot presented an appreciation gift to Elyse to thank her for her time of being a Board member, he shared that ATCAA approached the district to join forces and train interested adult education students to be volunteers and help others with earned income tax credit filing next year, and he announced that the Dunlavy Field rededication ceremony will be on May 27. The school day will run on a rally

schedule so the ceremony will begin at 11:13. He also mentioned that Katryn Weston's farm was front page news in the Union Democrat recently.

4.B.E. Board of Trustees Communication

- Katryn Weston's farm hosted a wedding and culinary arts helped cater the event. She was very impressed with the skills and professionalism of the students and Mrs. Zelinsky.
- Jeanie Smith's husband attended the FFA dinner on her behalf and said it was well organized and he was impressed.

4.C. Discussion Items

4.C.A. School Construction Projects - Pat Chabot

- Mr. Chabot stated that the field should be completed any day now. The team is working meticulously with the final stages. Next Tuesday the maintenance building roof bids will be opened, next Thursday the pool bids will be opened and on May 31 the surveillance camera bids will be opened. We plan to award bids for all three categories at the June 7 Board meeting. The dry wall has been hung in the cafeteria and we should have water dispensers on campus for student and staff access by the end of this week.

4.C.B. Suggestions for Future Agenda Items

- No future agenda items were suggested.

5. CONSENT AGENDA

5.A. Approve the Minutes for the Regular Board Meeting held on May 3, 2016.

5.B. Approve Bills and Warrants

5.C. Accept Donation(s) Listed Below

\$2,300 from PLGC Partners of Phoenix Lake Golf Course for the Boys' Golf Program.

\$852 from the PLGC Partners of Phoenix Lake golf Course for the Girls' Golf Program.

\$500 from E Clampus Vitus, Inc. for the E Clampus Vitus Scholarship

One (1) motorcycle, one (1) riding lawn mower and two (2) quads valued at \$1,500 total from Alan and Susan Pittman for the automotive program.

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to accept the donations listed above.

- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6. ACTION ITEMS

6.A. Approve Extra Duty Activity and Department Chairpersons for 2016/17

The attached document reflects District administration's recommendations.

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the Extra Duty Activity and Department Chairpersons for 2016/17.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.B. Approve Job Description for Title 1 Counselor

The District recommends updating this job description as services needed have changed.

- ✓ Motion by Jeff Norstrom, second by Katryn Weston to approve the Title 1 Counselor job description.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.C. Approve New Salary Schedule Titled "Other District Stipends"

This miscellaneous salary schedule was created to compile a list of positions that are not part of an employee group.

- ✓ Motion by Katryn Weston, second by Jeanie Smith to approve the Other District Stipends salary schedule.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.D. Approve Personnel Matters

New Hires (Pending Fingerprint and TB Clearance):

Lindsay Davigeadono, JV Volleyball Coach, effective May 18, 2016

Matt Devol, Math Teacher, effective August 17, 2016

Ashley McGee, Alternative Education Counselor, effective August 12, 2016

- ✓ Motion by Jeff Norstrom, second by Jeanie Smith to approve the Personnel Matters.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0

Abstain: 0
Absent: 1 (Rob Lyons)

6.E. Approve 2016-2017 Designation of CIF Representatives to League

The District recommends approving the 2016-17 CIF Designated Representatives as follows: Ben Howell, Principal; Julie Koozer, Assistant Principal; and Karen Sells, Assistant Principal/Athletic Director.

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the 2016/17 Designation of CIF Representative to League.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.F. Approve Resolution 2015/16-30 Surplus Personal Property – Four (4) Pedicure Chairs at Cosmetology

The chairs, that the District recommends claiming as obsolete, have already been replaced.

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve Resolution 2015/16-30.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.G. Approve Issuance of Diplomas and Certificates of Completion - Sonora High School, Cassina High School, Ted Bird High School and Adult Education

Each year the board is asked to approve the list of those District students who are eligible to receive diplomas and certificates of completion. Lists of the 2016 graduates will be available at the meeting.

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the lists of graduates.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)
Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

6.H. First Reading and Consideration to Waive Additional Readings and Approve BP and AR 3515.2 Business and Noninstructional Operations – Disruptions

Updates to the policy and regulation include administrative guidelines for giving the directive to leave school grounds or allowing reentry by those who have previously been directed to leave school facilities.

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BP and AR 3515.2.
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Jeff Norstrom)

Noes: 0
Abstain: 0
Absent: 1 (Rob Lyons)

7. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

The Board of Trustees allows for members of the public to directly address them before going into Closed Session as per Government Code section 54954.3

Please see Public Comment Period above regarding our procedure for this item.

- There was no Public Comment.

8. CLOSED SESSION

- The meeting adjourned to Closed Session at 8:08 pm.

8.A. Personnel Matters

Public Employee: Dismissal/Release/Non-reelect

8.B. Legal Matters

Conference regarding possible/existing litigation

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 8:18 pm.
- No actions were taken during Closed Session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Personnel Matters

Public Employee: Dismissal/Release/Non-reelect

- No matters were presented for voting.

10.B. Legal Matters

Conference regarding possible/existing litigation

- No matters were presented for voting.

11. ADJOURNMENT

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California.

In compliance with the Americans with Disabilities Act, and the protections and prohibitions contained in 42 United States Code 12132, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements or accommodations to ensure accessibility to the meeting.

- With no further business, the meeting was adjourned at 8:19 pm.

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May 17, 2016 Tuesday, 6:00 PM

Katryn Weston
Board Clerk

Patrick A. Chabot
Board Secretary

Cindy Costello
Recording Secretary