

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
April 05, 2016 Tuesday, 6:00 PM

Sonora Union High School District, District Conference Room, FL1
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
 Katryn Weston, Clerk
 Jeanie Smith
 Elyse Quenneville, Student Representative
 Rob Lyons

Members Absent: Jeff Norstrom

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, Principal Ben Howell, and other members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

➤ Establishing a quorum, Kathy Ankrom called the meeting to order at 6:01 pm.

1.B. Pledge of Allegiance

➤ Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Move 4.B.A Student Representative Report to immediately before 4.A.A.

- ✓ Motion by Katryn Weston, second by Rob Lyons
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
 Noes: 0
 Absent: 1 (Jeff Norstrom)

2. PUBLIC HEARING

2.A. Proposal for Increasing School Facilities Development Fees

- Kathy Ankrom opened the Public Hearing at 6:02 pm.
- There was no public comment.
- Kathy Ankrom closed the Public Hearing at 6:03 pm.

3. PUBLIC COMMENT PERIOD RE: ITEMS NOT ON THE AGENDA

The Board reserves the right to limit the time of presentations by individuals (five minutes) as well as cumulative time (twenty minutes) for any one issue. An individual addressing the Board is asked to do so from the podium.

Though the Board generally will not respond to public comments and inquiries, members listen carefully. Depending on the nature of the presentation, the Board President or Superintendent may respond or the President may call upon fellow Board members for brief comments, questions of clarification, provide a reference to staff or

other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter.

In compliance with Board Policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, a Board member may direct the Superintendent to schedule an item for a future Board agenda.

Signing in, registration, and identification of name is not required in order to attend the meeting.

- There was no public comment.

4. COMMUNICATIONS

4.B.A. Student Representative Report

- Elyse Quenneville reported that students began their Senior Project portfolios, and the boy's golf and girls' tennis compete today.

4.A. Presentation(s)

4.A.A. 2014/15 Loss Prevention Award - JPA Employees Diana and Terri

- JPA representative Diana Rappaport and Terri Pritchard, with Pritchard Safety and Health, presented the District with an award for being the most improved district in 2015/16.

4.A.B. Industrial Technology - Ed Cassinetto

- Ed Cassinetto presented the Industrial Technology Department, showing pictures of the classes and explaining what students learn in each class.

4.A.C. Science Department - Lynn Skutches

- Lynn Skutches presented the Science Department, showing pictures of the classes and explaining what students learn in each class. She recommended the Board consider moving forward with the idea of a Science Academy. She also suggested moving science classes to 9th and 10th grades, freeing students' schedules to allow them to take CTE courses in 11th and 12th grades.

4.B. Information Items

4.B.A. Student Representative Report

4.B.B. CSEA Communication

- There was no CSEA Communication.

4.B.C. Federation of Teachers Communication

- Dave Rowan thanked the Board for ratifying the agreement between the District and CFT.

4.B.D. Superintendent Communication

- Mr. Chabot shared the sorrowful news that Brenda Chapman's husband passes away. He also stated that the Senior Project Showcase will be on May 27 at 5:00 pm, and judging the Senior Projects will take place on May 17 and 18.

4.B.E. Board of Trustees Communication

- Katryn Weston will be attending the Farm2School meeting in El Dorado County later this month.

4.B.F. Quarterly Report on Williams Uniform Complaints

No complaints were received regarding insufficiency of textbooks, teacher misassignments, or condition of school facilities for the months of January, February and March.

- Mr. Chabot explained that no complaints were received this quarter.

4.B.G. Educator Effectiveness Funding Plan for Fiscal Years 2015-2018

The Educator Effectiveness Fund provides funding to school districts to provide beginning teacher and administrator support and mentoring, professional development, coaching and support services for teachers identified as needing improvement or additional support, professional development for teachers and administrators aligned to the state standards, and to promote educator quality and effectiveness.

SUHSD plans to use the funds for Beginning Teacher Induction Program costs, Advanced Placement summer institutes and workshops for AP teachers, Resource Coaches and Mentor Teacher support for new experienced teachers to the district and teachers needing additional support, and Administrative Services Induction Program.

- Mr. Chabot explained the Educator Effectiveness Funding Plan that will be voted on at the next meeting.

4.C. Discussion Items

4.C.A. School Construction Projects - Pat Chabot

- Mr. Chabot stated the field turf has been removed, the curb and slot drain between the track and field has been completed, and Thursday morning the walking bridge will be installed and the old bridge removed. He would like to give the Board a tour of the construction at the next meeting.

4.C.A. Suggestions for Future Agenda Items

- No suggestions were given for future agenda items.

5. CONSENT AGENDA

5.A. Approve the Minutes for the Regular Board Meeting held on March 15, 2016 and the Special Board Meeting held on March 30, 2016

5.B. Accept Donation(s) Listed Below

\$500 from the Shawn Usrey Memorial Fund for Shawn Usrey Memorial Fund scholarships to be distributed to two Sonora High School seniors.

5.C. Approve Fund Transfer(s) Listed Below

\$27.01 from the Cafeteria Fund (13) to the General Fund (1) for 2015/16 2nd Qtr Fuel expenses for transporting meals to Alt Ed campus.

\$10,000 from the Economic Uncertainties Fund (17) to the Adult Ed Fund (11) for cash flow for March 2016 General Fund.

- ✓ Motion by Katryn Weston, second by Jeanie Smith
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6. ACTION ITEMS

6.A. Approve Overnight Field Trip for Students to Attend the High Sierra Academic Boot Camp at Camp Jack Hazard, Dardanelle from August 8 - 11, 2016

Incoming Honor students are invited to participate in this summer time field trip. This event is funded mostly by grants and donations and is at no cost to the students.

- ✓ Motion by Rob Lyons, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.B. Approve Overnight Field Trip for Seniors to Attend Disneyland's Grad Nite May 25-26, 2016

Senior students are encouraged to take part in this annual tradition of Sonora High School. Students pay for their participation.

- ✓ Motion by Jeanie Smith, second by Rob Lyons
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.C. Approval of Personnel Matters

Resignation(s):

Jennifer Pflieger, Resignation for Retirement as Spanish Teacher, effective the end of the 2015/16 school year

Qani Berisha, resigning as Boys' JV Soccer Coach to accept the position of Boys' Varsity Soccer Coach, effective March 24, 2016

Kim Evans, resignation as Varsity Volleyball Coach, effective April 1, 2016

New Hire(s):

Gene Vance, One-on-one Paraprofessional, effective April 6, 2016

Frank Montelongo, JV Baseball Coach, effective April 6, 2016

Change in Assignment:

Karen Sells, from SHS Teacher/Athletic Director to Assistant Principal/Athletic Director, effective July 1, 2016

- ✓ Motion by Katryn Weston, second by Rob Lyons
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.D. Consideration to Approve the Additional Position of One Full-time Counselor at Cassina High School

As requested by Principal Roy Morlan, the District recommends adding a full-time counselor to Cassina High School for student services. The salary will be supported by supplemental and/or Title 1 funds.

- ✓ Motion by Jeanie Smith, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.E. Approve the Revised Confidential Handbook and Salary Schedules

On an annual basis the District meets and confers with Confidential employees to review and/or revise the handbook that outlines the general rights and responsibilities for the members of this group.

The Confidential Salary Schedule has been revised to reflect the 3% salary increase, effective July 1, 2015, for the Confidential employees in the District.

The cost for the 3% increase to the Confidential Salary Schedules is \$10,055.

- ✓ Motion by Rob Lyons, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.F. Approve the Revised Certificated and Classified Management Handbook and Salary Schedules

On an annual basis the District meets and confers with Management employees to review and/or revise the handbook that outlines the general rights and responsibilities for the members of this group.

The Certificated and Classified Management Salary Schedule has been revised to reflect the 3% salary increase, effective July 1, 2015.

The costs for the 3% increase to the Management Salary Schedules are:
Certificated Management = \$17,153
Classified Management = \$11,785

- ✓ Motion by Rob Lyons, second by Jeanie Smith
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.G. Approve Resolution #2015/16-19 Increase Developer Fees to \$3.48 per square foot for residential construction and \$0.56 per square foot for commercial/industrial construction, as allowed by the State Allocation Board February 24, 2016.

The current rates are \$3.36 for residential and \$0.54 for commercial/industrial construction, with Sonora USHD share being \$1.31 and \$0.21 per sq. ft.

The January 2014 Level I Developer Fee Justification Study completed for Sonora Union High School District supports the collection of fees as summarized below.

Based on the modernization need for students generated from projected residential and commercial development and the projected square footage, each square foot of development will create school facilities costs of at least \$2.01 and \$1.83 per square foot respectively.

Sonora Union High School District currently shares developer fees with its feeder school districts. The developer fee split arrangement between the two school districts is 39 percent for the high school district and 61 percent for the feeder districts.

The January 2014 Level I Developer Fee Justification Study still shows that Sonora Union High School District is justified in collecting at least \$1.36 (39 percent of \$3.48) per sq. ft. for residential construction and \$0.22 (39 percent of \$0.56) per sq. ft. of commercial/industrial construction with the exception of mini storage. The mini storage category of construction should be collected at a rate of \$0.03 per sq. ft.

- ✓ Motion by Jeanie Smith, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.H. Approve Resolution #2015/16-25 Surplus Personal Property-1996 Chevrolet Suburban

The District recommends declaring this Suburban obsolete and replacing it with a more reliable 2008 GMC Yukon.

- ✓ Motion by Rob Lyons, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.I. Approve Resolution #2015/16-26 Surplus of Personal Property-Dunlavy Field Turf

Due to public interest, the District recommends approving a resolution claiming the Dunlavy field turf as obsolete, allowing the District to sell pieces of the turf to the community as a fundraiser for athletics.

- ✓ Motion by Katryn Weston, second by Rob Lyons
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.J. Consideration to Approve a Plaque in Honor of Previous Superintendent Milton Baker

Milton Baker served SUHSD from 1965-1976 and grew a redwood tree from a seed in a pot on his desk at work. When it grew too big for the pot he planted it in the ground at his home. When the tree became too large for his yard he had it planted where it now stands in the lawn in front of the Maintenance and Operations building. Jim Caywood, Mr. Baker's son-in-law, is requesting permission to place an 8.5" x 11" bronze honorarium plaque on a building near the tree at his expense. It would read as follows:

In Memory of Milton L. Baker
Sonora Union High School
District Superintendent
1965 - 1976

Admired educator and administrator, his career
spanned 37 years, 1939 until retirement in 1976.

Mr. Baker grew this magnificent Coastal Redwood Tree in his office from a tiny seed. When it grew too large, he and his wife Florence, planted it in their yard in Sonora.

Soon, it outgrew the yard, they donated it and had it replanted at the High School in 1973.

"Education begins with a seed of knowledge, and when nourished,
will grow into a fulfilled life and career."

Milton L. Baker

This plaque is lovingly dedicated by his daughter
Carol J. (Baker) Caywood and son-in-law Jim L. Caywood, 2016.

- ✓ Motion by Jeanie Smith, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.K. First Reading and Consideration to Waive Additional Readings and Approve BP and AR 3100 Budget

This policy and regulation are updated to clarify new laws that address board responsibilities related to budget adoption and review, calculation of "increased and improved services" for LCFE expenditures, the maximum amount of funds that may be held in district reserves, and ending balances allowed under certain conditions.

- ✓ Motion by Katryn Weston, second by Jeanie Smith to waive additional readings and approve the BP and AR
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.L. First Reading and Consideration to Waive Additional Readings and Approve BP 5117 Interdistrict Attendance

CSBA recommends updating this policy to include children whose parent/guardian is in active military duty and clarification of approving/renewing/denying interdistrict attendance permits.

- ✓ Motion by Rob Lyons, second by Katryn Weston to waive additional readings and approve the BP
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.M. Consideration to Delete E 5117 Interdistrict Attendance and AR 5117.1 Interdistrict Attendance Agreements

CSBA recommends deleting these after merging the language into AR 5117 (which we did in January 2016).

- ✓ Motion by Katryn Weston, second by Rob Lyons to waive additional readings and approve the deletion of the Exhibit and AR
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

6.N. First Reading and Consideration to Waive Additional Readings and Approve BP and AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction

This policy is updated to reflect new law which requires districts to provide comprehensive sexual health education in grades 9-12, to integrate such instruction with HIV prevention education and to clarify requirements related to parental consent.

- ✓ Motion by Katryn Weston, second by Jeanie Smith to waive additional readings and approve the BP and AR
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Katryn Weston, Jeanie Smith, Rob Lyons)
Noes: 0
Absent: 1 (Jeff Norstrom)

7. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

The Board of Trustees allows for members of the public to directly address them before going into Closed Session as per Government Code section 54954.3

Please see Public Comment Period above regarding our procedure for this item.

- There was no public comment.

8. CLOSED SESSION

- The meeting adjourned to Closed Session at 7:31 pm.

8.A. Student Matters

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:42 pm.
- No actions were taken during Closed Session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Student Matters

- No actions were necessary for Student Matters.

11. ADJOURNMENT

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California.

In compliance with the Americans with Disabilities Act, and the protections and prohibitions contained in 42 United States Code 12132, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements or accommodations to ensure accessibility to the meeting.

- With no further business, the meeting was adjourned at 7:43 pm.

Katryn Weston
Board Clerk

Patrick A. Chabot
Board Secretary

Cindy Costello
Recording Secretary