

**SONORA UNION HIGH SCHOOL DISTRICT**  
**Minutes for a Special Board of Trustees Meeting**  
**April 04, 2016                      Tuesday, 8:30 AM**

Sonora Union High School District, District Conference Room, FL1  
100 School Street, Sonora, CA 95370

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**Members Present:** Kathy Ankrom, President  
                                  Jeanie Smith  
                                  Katryn Weston, Clerk  
                                  Rob Lyons

**Members Absent:** Jeff Norstrom  
                                  Elyse Quenneville, Student Representative

Also present were Superintendent Pat Chabot and Recording Secretary Cindy Costello.

**1. OPENING BUSINESS**

**1.A. Call to Order and Establishment of Quorum**

- Establishing a quorum, Kathy Ankrom called the meeting to order at 8:41 am.

**1.B. Pledge of Allegiance**

- Kathy Ankrom led the Pledge of Allegiance

**1.C. Adopt Agenda as Presented/Amended**

- ✓ Motion by Jeanie Smith, second by Katryn Weston
- ✓ Vote: Ayes: 4 (Kathy Ankrom, Jeanie Smith, Katryn Weston, Rob Lyons)  
          Noes: 0  
          Absent: 1 (Jeff Norstrom)

**2. PUBLIC COMMENT PERIOD**

The Board reserves the right to limit the time of presentations by individuals (five minutes) as well as cumulative time (twenty minutes) for any one issue. An individual addressing the Board is asked to do so from the podium.

Though the Board generally will not respond to public comments and inquiries, members listen carefully. Depending on the nature of the presentation, the Board President or Superintendent may respond or the President may call upon fellow Board members for brief comments, questions of clarification, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter.

In compliance with Board Policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, a Board member may direct the Superintendent to schedule an item for a future Board agenda.

Signing in, registration, and identification of name is not required in order to attend the meeting.

- There was no public comment.

**3. GOVERNANCE WORKSHOP – Facilitated by Kathleen Haff**  
Management Reports, Board Self-Evaluation, and Goal Setting for 2016/17

**Governance Workshop Agenda**

1. Arrive and welcome..... 8:30 - 8:35 am
2. Review & Discuss Staff Survey Results for 2015-16 8:35 - 9:05 am
3. Review & Discuss Board Self-Evaluation Summary 9:05 - 9:35 am
4. Management Reports
  - Ben Howell, Principal's Report..... 9:40 - 9:55 am  
Discussion/Questions.....9:55 - 10:10 am
  - Matt Leamy, Technology Report ..... 10:10 - 10:20am  
Discussion/Questions .....10:20 - 10:40 am
  - Kim Burr, Finance Report..... 10:40 - 10:50 am  
Discussion/Questions.....10:50 - 11:00 am
  - Roy Morlan, Alt Ed Principal's Report..... 11:00 - 11:10 am  
Discussion/Questions.....11:10 - 11:20 am
  - Gilbert Hammerbeck, Maintenance Report ..... 11:20 - 11:30 am  
Discussion/Questions.....11:30 - 11:40 am
  - Chet White, Transportation Report ..... 11:40 - 11:50 am  
Discussion/Questions.....11:50 - 12:00 noon

➤ There was no public comment.

**4. RECESS**

5. Lunch Break (Lunch to be provided)..... 12:00 - 12:30 pm

➤ There was no public comment.

**5. RETURN FROM RECESS**

Continue Board Governance Workshop

6. Video and Brief Discussion: ..... 12:30 - 12:45 pm  
What makes a good board member?
7. Review of 2015-2016 Goals ..... 12:45 - 2:00 pm
  - Review and discussion of existing goals, one-by-one
  - How did we do? What did we accomplish? Consider staff survey results.
  - What aspect of this goal is yet to be completed? Is this goal redundant or part of another goal?
  - Cindy to capture comments for each goal on overhead projector

8. Break..... 2:00 - 2:15 pm
9. Discuss and Refine 2016-2017 Goals ..... 2:15 - 3:30 pm
- From the above review of existing goals, which ones can be consolidated and restated?
  - Which goals should carry over to the next school year? And how should they be worded or restated?
  - Which goals are completed and/or should be dropped?
  - Are there any new goals to consider?
  - How can the remaining goals be consolidated into no more than 6 goals?
10. Wrap Up & Adjourn..... 3:30 - 4:00 pm  
Review of today's process
- There was no public comment.

## 6. ADJOURNMENT

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California.

In compliance with the Americans with Disabilities Act, and the protections and prohibitions contained in 42 United States Code 12132, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements or accommodations to ensure accessibility to the meeting.

- With no further business, Kathy Ankrom adjourned the meeting at 3:49 pm.

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Katryn Weston  
Board Clerk

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Patrick A. Chabot  
Board Secretary

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Cindy Costello  
Recording Secretary