

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
February 02, 2016 **Tuesday, 6:00 PM**

Sonora Union High School District, District Conference Room, FL1
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
 Katryn Weston, Clerk
 Jeanie Smith
 Elyse Quenneville, Student Representative
 Rob Lyons (Arrived at 6:05 pm)
 Jeff Norstrom (Arrived at 6:07 pm)

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, Alt Ed Principal Roy Morlan, Principal Ben Howell, and other members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:00 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Remove: 5.F. TBA, Assistant Varsity Swim Coach, effective the 2015/16 school year

- ✓ Motion by Katryn Weston, second by Jeanie Smith to adopt the agenda as amended.
- ✓ Vote: Unanimous

2. PUBLIC COMMENT PERIOD

The Board reserves the right to limit the time of presentations by individuals (five minutes) as well as cumulative time (twenty minutes) for any one issue. An individual addressing the Board is asked to do so from the podium.

Though the Board generally will not respond to public comments and inquiries, members listen carefully. Depending on the nature of the presentation, the Board President or Superintendent may respond or the President may call upon fellow Board members for brief comments, questions of clarification, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter.

In compliance with Board Policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, a Board member may direct the Superintendent to schedule an item for a future Board agenda.

Signing in, registration, and identification of name is not required in order to attend the meeting.

- The Cassina WASC Report was presented to Mr. Chabot and the Board was thanked for supporting the Every Student Succeeds breakfast.

3. COMMUNICATIONS

3.A. Presentation(s)

3.A.A. Close Up Washington DC Field Trip - Stephanie Watson

- Stephanie Watson presented the Close Up Washington DC Field Trip to the Board.

3.A.B. Foreign Language - Frank Garcia

- Frank Garcia thanked the Board for approving the textbook the foreign language department began using this school year.

3.A.C. Greenhouse Equipment at Wildcat Ranch - Robert Mayben and Frank Garcia

- Frank Garcia and Robert Mayben presented the greenhouse equipment the sheriff's department would like to donate to the District.

3.A.D. Life Skills Textbook Proposal- Maggie Hodson

<http://www.etr.org/healthsmart/>

- Maggie Hodson presented the textbook Life Skills teachers would like to implement.

3.B. Information Items

3.B.A. Student Representative Report

- Elyse Quenneville communicated student body activities and upcoming events.

3.B.B. CSEA Communication

- There was no CSEA communication.

3.B.C. Federation of Teachers Communication

- There was no Federation of Teachers communication.

3.B.D. Superintendent Communication

- It was shared that both of our students selected for the Every Student Succeeds awards received two \$500 scholarships for college.

3.B.E. Board of Trustees Communication

- Items discussed were a Mindful Matters presentation at the last Wellness Committee meeting and a Board member recently attended a CSBA workshop.

3.B.F. 2nd Quarter Interest Report and Apportionment – Kim Burr

- Kim Burr presented the 2nd Quarter Interest Report and Apportionment.

3.C. Discussion Items

3.C.A. School Culture

- The District is looking into another grant, clocks were ordered for all buildings other than the Humanities Building, and a former SHS graduate who played in the NFL, and his brother, will speak at an assembly on Thursday.

3.C.B. School Construction Projects - Pat Chabot

- An update was given for the current Measure J construction projects.

3.C.C. Future Agenda Items

- No future agenda items were requested.

4. CONSENT AGENDA

4.A. Approve the Minutes for the Regular Board Meeting held on January 19, 2016

4.B. Accept Donation(s) Listed Below

\$1,000 from Jack and Willa Peay for the Sonora High School Girls' Golf team.

\$912.79 from Youth Sports Foundation of Tuolumne County for the Sonora High School Girls' Soccer team.

Green House Equipment Valued at \$15,000 from Tuolumne County Sheriff Department to the Wildcat Ranch for Science and Agriculture Education.

4.C. Approve Fund Transfer(s) Listed Below

\$15,000 from the General Fund (1) to the Adult Ed Fund (11) for 2015/16 General Fund Contribution for Adult Education.

\$50,000 from the General Fund (1) to the Deferred Maintenance Fund (14) for 2015/16 General Fund Contribution for Future Deferred Maintenance Projects.

\$500,000 from the General Fund (1) to Economic Uncertainties Fund (17) for Reverse Cash Flow for September 2015 General Fund.

\$500,000 from the General Fund (1) to Economic Uncertainties Fund (17) for Reverse Cash Flow for October 2015 General Fund.

- ✓ Motion by Jeff Norstrom, second by Katryn Weston to approve the Consent Agenda as presented.
- ✓ Vote: Unanimous

5. ACTION ITEMS

5.A. Approve Overnight Field Trip Request for FFA & Ag Department Students to Attend the Made for Excellence Leadership Conference in Modesto from February 12-13, 2016

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the overnight field trip for FFA.
- ✓ Vote: Unanimous

5.B. Approve Overnight Field Trip Request for FFA Students to Attend the FFA State Leadership Conference and Field Day in Fresno from April 23-26, 2016

- ✓ Motion by Jeanie Smith, second by Katryn Weston to approve the overnight field trip for FFA.
- ✓ Vote: Unanimous

5.C. Approve Life Skills Textbook for the 2016/17 School Year

- ✓ Motion by Elyse Quenneville, second by Jeff Norstrom to approve the textbook proposed for Life Skills.
- ✓ Vote: Unanimous

5.D. Approve Revised 2015/16 Confidential Salary Schedules Reflecting Updated Salary Placement for Payroll and Benefits Specialist, Accounts Payable/Receivable/Purchasing Specialist, and Administrative Assistant to the Superintendent

Confidential Salary Schedule A **Confidential Salary Schedule B**

- ✓ Motion by Jeanie Smith, second by Katryn Weston to approve the revised salary schedule.
- ✓ Vote: Unanimous

5.E. Approve Change in Salary Placement for Payroll and Benefits Specialist, Accounts Payable/Receivable/Purchasing Specialist, and Administrative Assistant to the Superintendent

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the change in salary placement for the positions listed.
- ✓ Vote: Unanimous

5.F. Approve Personnel Matters

Resignation(s):

Mike Whipps, Bus Driver at Sonora Union High School District, effective March 30, 2016

Stephanie Rice (Watson), Spirit Leader, effective January 22, 2016
Allen Johnson, Wildland Fire Instructor, effective the end of the 2015/16 school year

Reclassify:

Three (3) Confidential Positions:

Susan Camp, change from Range 3 to Range 4, effective the 2015/16 school year
(See Confidential Salary Schedule A)

Susan Pittman, change from Range 3 to Range 4, effective the 2015/16 school year
(See Confidential Salary Schedule A)

Cindy Costello, remain on Salary Schedule B, Range 4, at Step 3 through 2016/17,
then move to Salary Schedule A, Range 4, Step 5 beginning 07/01/2017
(See Confidential Salary Schedule B)

New Hire(s) (pending fingerprint and TB clearance):

Glenn Kelley, Home-to-School Bus Driver, effective February 1, 2016

~~TBA, Assistant Varsity Swim Coach, effective the 2015/16 school year~~

- ✓ Motion by Rob Lyons, second by Katryn Weston to approve the Personnel Matters.
- ✓ Vote: Unanimous

5.G. Approve Request for Change Order for the Humanities Building Project

DC Vient Category 11 – Painting Increase \$692.50

Request for Change Order - DC Vient

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the Request for Change Order.
- ✓ Vote: Unanimous

5.H. First Reading, Consideration to Waive Additional Readings and Approve BP (Board Policy) & E (Exhibit) 0420.41 Charter School Oversight
0420.41 BP

0420.41 E

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BP & E 0420.41.
- ✓ Vote: Unanimous

6. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

The Board of Trustees allows for members of the public to directly address them before going into Closed Session as per Government Code section 54954.3

Please see Public Comment Period above regarding our procedure for this item.

- There was no Public Comment.

7. CLOSED SESSION

- The meeting adjourned to Closed Session at 7:13 pm.

7.A. District's Real Property

Property: Student Parking Lot; Parcel No. 001-091-18
Negotiator: Patrick Chabot

8. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:25 pm.
- No actions were taken during Closed Session.

9. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

9.A. District's Real Property

Property: Student Parking Lot; Parcel No. 001-091-18
Negotiator: Patrick Chabot

- No matters were presented for voting.

10. ADJOURNMENT

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California.

In compliance with the Americans with Disabilities Act, and the protections and prohibitions contained in 42 United States Code 12132, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements or accommodations to ensure accessibility to the meeting.

- With no further business, the meeting was adjourned at 7:25 pm.

Katryn Weston
Board Clerk

Patrick A. Chabot
Board Secretary

Cindy Costello
Recording Secretary