

SONORA UNION HIGH SCHOOL DISTRICT
Minutes for a Regular Board of Trustees Meeting
January 05, 2016 **Tuesday, 6:00 PM**

Sonora Union High School District
District Conference Room, FL1
100 School Street, Sonora, CA 95370

Members Present: Kathy Ankrom, President
 Katryn Weston, Clerk
 Jeanie Smith
 Jeff Norstrom
 Rob Lyons

Members Absent: Elyse Quenneville, Student Representative

Also present were Superintendent Patrick Chabot, Chief Business Official Kim Burr, Recording Secretary Cindy Costello, SHS Principal Ben Howell and other members of the public.

1. OPENING BUSINESS

1.A. Call to Order and Establishment of Quorum

- Establishing a quorum, Kathy Ankrom called the meeting to order at 6:01 pm.

1.B. Pledge of Allegiance

- Kathy Ankrom led the Pledge of Allegiance.

1.C. Adopt Agenda as Presented/Amended

Remove: ~~2. Public Hearing~~

~~6.A. Ratify the Initial Joint Proposal between CA School
Employees Association Sonora High Chapter #774 and
Sonora Union High School District (Sunshine Document)
for 2015/16 Interest-based Negotiations~~

**6.I. Approve Request for Change Orders for the Humanities
Building Project**

~~DC Vient Category 11 Painting Increase \$692.50~~

**Correction: 6.I. Approve Request for Change Orders for the Humanities
Building Project**

Western States Fire Protection Category 15 - Fire Protection

~~Increase~~ Reduction \$5,000, Total of \$74,885

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to approve the agenda as amended.
- ✓ Vote: Unanimous

~~**2. PUBLIC HEARING**~~

~~Public Hearing for the initial joint proposal between California School Employees
Association Sonora High Chapter #774 and Sonora Union High School District~~

~~(Sunshine Document) for 2015/16 Interest-based Negotiations.~~

3. PUBLIC COMMENT PERIOD

The Board reserves the right to limit the time of presentations by individuals (five minutes) as well as cumulative time (twenty minutes) for any one issue. An individual addressing the Board is asked to do so from the podium.

Though the Board generally will not respond to public comments and inquiries, members listen carefully. Depending on the nature of the presentation, the Board President or Superintendent may respond or the President may call upon fellow Board members for brief comments, questions of clarification, provide a reference to staff or other resources for factual information, or request the Superintendent to report back to the Board at a subsequent meeting concerning the matter.

In compliance with Board Policy and the Ralph M. Brown Act, the Board is not permitted to take action on non-agenda items. If appropriate, a Board member may direct the Superintendent to schedule an item for a future Board agenda.

Signing in, registration, and identification of name is not required in order to attend the meeting.

- There was no Public Comment.

4. COMMUNICATIONS

4.A. Information Items

4.A.A. Student Representative Report

- There was no Student Representative Report.

4.A.B. CSEA Communication

- There was no CSEA Communication.

4.A.C. Federation of Teachers Communication

- There was no Federation of Teachers Communication.

4.A.D. Superintendent Communication

- Mr. Chabot presented a new podium to the Board. The District design was engraved with a laser cutter by SHS students and the remainder was crafted with great talent by Mr. Rolle.

4.A.E. Board of Trustees Communication

- There was no Board of Trustees Communication.

4.A.F. Quarterly Report on Williams Uniform Complaints

- There were no complaints to report.

4.B. Discussion Items

4.B.A. School Culture

- During Winter Break three administrators were trained on how to give ALICE trainings. The training made them feel empowered and hope it will do the same for staff and students. Also, students have reported that the new lunch process is functioning well.

4.B.B. School Construction Projects - Pat Chabot

- Telephone and water breakage that occurred during Winter Break has been repaired, cafeteria demolition is approximately 98% complete, and demolition on the track and field has begun.

4.B.C. Future Agenda Items

- Bright Bites presentation

5. CONSENT AGENDA

5.A. Approve the Minutes for the Regular Board Meeting held on December 8, 2015

5.B. Approve Bills and Warrants

5.C. Accept Donation(s) Listed Below

\$1,250 from Kevin Day and the Tuolumne Band of Mi-Wuk Indians to SHS Athletics to help off-set costs for the state play-off game.

\$600 from Keith Castro and the Matuca Chapter 1849 E Clampus Vitus to establish a SHS Trap Club scholarship.

5.D. Approve Fund Transfer(s) Listed Below

\$20,000 from the Cafeteria Fund (13) to the Economic Uncertainties Fund (17) for Reverse Cash Flow for September 2015 Cafeteria Fund

\$20,000 from the Cafeteria Fund (13) to the Economic Uncertainties Fund (17) for Reverse Cash Flow for August 2015 Cafeteria Fund

\$60,000 from the General Fund (1) to the Cafeteria Fund (13) for Projected 2015/16 General Fund Contribution to Cafeteria Fund

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the Consent Agenda as presented.
- ✓ Vote: Unanimous

6. ACTION ITEMS

~~**6.A. Ratify the Initial Joint Proposal between California School Employees Association Sonora High Chapter #774 and Sonora Union High School**~~

~~**District (Sunshine Document) for 2015/16 Interest-based Negotiations**
Pursuant to Government Code Section 3547.5, initial proposals by the exclusive
representatives for the CSEA (California School Employees Association) and the
District are required to be presented in open session of a Board meeting prior to
the opening of formal interest based bargaining sessions.~~

6.B. Approve the Spring Coaching Staff for the 2015/16 School Year

Each year, the Board must approve the coaching assignments.

The District is recommending the following spring coaching assignments:

Baseball: Varsity Coach: Will Sarkisian; JV Coach: Vincent Lee

Softball: Varsity Coach: Jon Abernathy; JV Coach: VACANT

Boys' Golf: Steve Lee

Co-Ed Tennis: Head Coach: Sam Segerstrom

Girls' Soccer: Varsity Coach: Kurt Wolken; JV Coach: Rebekah Garvin

Swimming: Head Coach: Josh Martin; Assistant Coach: VACANT

Track: Varsity Coach: Frank Garcia; Assistant Coach #1: Darren Holman
Assistant Coach #2: Jeremy MacDonald

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the spring coaching staff as presented.
- ✓ Vote: Unanimous

6.C. Approve District Acceptance of MOU for the Adult Education Grant

Our adult school offers free classes for adults 18 and older who desire to earn their diploma. The District has been awarded an Adult Education Grant to offset the cost of this program.

- ✓ Motion by Katryn Weston, second by Rob Lyons to approve the Adult Education Grant MOU as presented.
- ✓ Vote: Unanimous

6.D. Approve the Increase from 0.4 FTE to 1.0 FTE to the Adult Education Certificated Position

The District recommends increasing the FTE of the adult education certificated position to better service the needs of students. The additional time will be funded by the Adult Education Grant the District has been awarded for this purpose.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the increased FTE to the Adult Education certificated position.
- ✓ Vote: Unanimous

6.E. Approval of Personnel Matters

Resignation(s):

Lloyd Longeway, Varsity Soccer Coach, effective November 19, 2015

Josh Martin, Assistant Swim Coach to accept Head Swim Coach position, effective November 3, 2015

- ✓ Motion by Jeanie Smith, second by Rob Lyons to approve the Personnel Matters.
- ✓ Vote: Unanimous

6.F. Approve Overnight Field Trip to Leadership Conference at Disneyland

Administration recommends approval for Leadership students to attend a leadership conference at Disneyland from 1/28/16 to 1/30/16. The cost of this trip is being paid for by the participants.

- ✓ Motion by Katryn Weston, second by Jeff Norstrom to approve the field trip for Leadership.
- ✓ Vote: Unanimous

6.G. Approve Resolution #2015/16-16 Support Fixing the Reserve Cap

The new statutory minimum for school district reserves for economic uncertainties ranges from 1 to 5 percent, depending on district enrollment, and covers between one to five weeks of payroll, or less than 20 days of total cash flow. Prudent budgeting raises expectations for school districts to establish and maintain reserves above the statutory minimum. The District currently maintains a reserve of approximately 10.68% for purposes including but not limited to, cash flow needs, staffing reserve, major textbook adoptions, student technology, economic uncertainty, and emergencies. The District recommends adopting this resolution to support fixing the reserve cap in accordance with the needs of small school districts.

- ✓ Motion by Jeff Norstrom, second by Katryn Weston to approve Resolution 2015/16-16.
- ✓ Vote: Unanimous

6.H. Accept the District Annual Financial Audit for the 2014/15 Fiscal Year

In accordance with Assembly Bill 3627, Chapter 1002, as it pertains to Education Code Section 41020.3, the Governing Board must review and accept the prior year's financial report/audit at a public meeting. The annual financial audit prepared by the auditing firm of Vavrinek, Trine, Day & Co. will be presented by Kim Burr.

- ✓ Motion by Jeanie Smith, second by Katryn Weston to accept the annual financial audit.
- ✓ Vote: Unanimous

6.I. Approve Request for Change Orders for the Humanities Building Project

Western States Fire Protection Category 15 - Fire Protection ~~Increase~~
Reduction \$5,000, Total of \$74,885.00

~~DC Vient Category 11 - Painting Increase \$692.50~~

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to approve the request for change orders.
- ✓ Vote: Unanimous

6.J. First Reading or Consideration to Waive Additional Readings and Approve AR 1330 Use of School Facilities

This mandated regulation is updated to reflect new law which authorizes districts to allow the use of school facilities for events and choose the option to not allow the acquisition, possession, use, or consumption of alcohol. Other changes include clarifying that the district may exclude certain school facilities from nonschool use for safety or security reasons.

- ✓ Motion by Jeanie Smith to waive additional readings and approve AR 1330.
- ✓ Vote: Unanimous

6.K. First Reading or Consideration to Waive Additional Readings and Approve BP 5131.2 Bullying

This policy will be new to SUHSD if approved. Federal Law mandates that the Governing Board adopt policy prohibiting discrimination, harassment, intimidation, retaliation, and bullying based on specified characteristics included in this policy.

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to waive additional readings and approve BP 5131.2.
- ✓ Vote: Unanimous

6.L. First Reading or Consideration to Waive Additional Readings and Approve AR 5117 Interdistrict Attendance

New law requires changes to interdistrict attendance policy to include bullying as an approved qualifying reason. Other changes to reflect district practice include but are not limited to, child care needs and a sibling attending the district of requested attendance.

- ✓ Motion by Katryn Weston, second by Rob Lyons to waive additional readings and approve AR 5117.
- ✓ Vote: Unanimous

6.M. First Reading or Consideration to Waive Additional Readings and Approve BP 6163.4 Student Use of Technology

This policy was updated to clarify circumstances under which districts may lawfully search students' personally owned devices, delete outdated prohibition against use of district technology to access social networking sites, and include material formerly in AR regarding appropriate student conduct when using the Internet or other electronic communications.

- ✓ Motion by Jeanie Smith, second by Jeff Norstrom to waive additional readings and approve BP 6163.4.
- ✓ Vote: Unanimous

6.N. First Reading or Consideration to Waive Additional Readings and Approve BB 9100 Board Bylaws, Organization

This bylaw was updated to clarify the time periods during which the annual organizational meeting must be held pursuant to law and to expand items to be addressed during the meeting to include a review of resources on board governance and leadership roles and responsibilities.

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to waive additional readings and approve BB 9100.
- ✓ Vote: Unanimous

7. PUBLIC COMMENT PERIOD RE: CLOSED SESSION ITEMS

The Board of Trustees allows for members of the public to directly address them before going into Closed Session as per Government Code section 54954.3

Please see Public Comment Period above regarding our procedure for this item.

- There was no public comment.

8. CLOSED SESSION

- The meeting adjourned to Closed Session at 7:10 pm.

8.A. Student Matters

Consideration of expulsion, extend expulsion or return from expulsion for the following students:

2014/15/A ~~Previous~~ Gold Rush Student

2014/15/B ~~Previous Jamestown Elementary Gold Rush~~ Student

2015/16/A ~~Previous~~ Gold Rush Student

2014/15/C

9. RECONVENE TO OPEN SESSION, REPORT ON ACTIONS TAKEN IN CLOSED SESSION

- The meeting reconvened to Open Session at 7:21 pm.
- No actions were taken during Closed Session.

10. BOARD ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION

10.A. Student Matters

Approval of expulsion, extension of expulsion or return from expulsion for the following students:

2014/15/A ~~Previous~~ Gold Rush Student

- ✓ Motion by Jeff Norstrom, second by Rob Lyons to uphold the recommendation of Tuolumne Learning Center.
- ✓ Vote: Unanimous

2014/15/B ~~Previous Jamestown Elementary Gold Rush~~ Student

- ✓ Motion by Katryn Weston, second by Jeanie Smith to uphold the recommendation of Tuolumne Learning Center.
- ✓ Vote: Unanimous

2015/16/A ~~Previous~~ Gold Rush Student

- ✓ Motion by Rob Lyons, second by Jeff Norstrom to uphold the recommendation of Tuolumne Learning Center.
- ✓ Vote: Unanimous

2014/15/C

- ✓ Motion by Jeanie Smith, second by Katryn Weston to table the vote until further information is available.
- ✓ Vote: Unanimous

11. ADJOURNMENT

Late agenda material can be inspected in the office of the Superintendent at 100 School Street, Sonora, California.

In compliance with the Americans with Disabilities Act, and the protections and prohibitions contained in 42 United States Code 12132, if any person needs special assistance to participate in the meeting, please contact the superintendent's office at (209) 533-8510 ext 12. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements or accommodations to ensure accessibility to the meeting.

- With no further business, the meeting was adjourned at 7:28 pm.

Katryn Weston
Board Clerk

Patrick A. Chabot
Board Secretary

Cindy Costello
Recording Secretary